

INC. VILLAGE OF PLANDOME  
BOARD OF TRUSTEES  
WORKING SESSION  
Tue. September 4<sup>TH</sup> at 7:00pm

# MINUTES

APPROVED 11 13 2018



Present: Lloyd Williams, Katie Saville, Don Richardson, Ray Herbert, Andy Bartels  
Barbara Peebles  
Absent: none  
Guest: none

*Motion to  
approve  
Don Richardson  
2nd Andy Bartels*

## DISCUSSION ITEMS/AGENDA

Executive Session – discuss personnel matter. 7:00pm – 7:20pm

### 1. Village Clerk Office renovation update – Barbara

Barbara provided a detailed update and spreadsheet on the Village office renovations and IT upgrade for phase one; estimate \$22,000. (Capital budget at \$35,000) Motion to approve made by Andy Bartels, 2<sup>nd</sup> by Don Richardson. Carried by unanimous approval.

### 2. Year-end budget transfers – Barbara

- a) Barbara presented a schedule of recommended year-end budget transfers. Will review with Frank Faber and make adjustments accordingly.
- b) Water – explained that all water invoices and cash ties out and the water re-levy was transferred and balances. An error in accounting /entry of \$40,172 was discovered. Auditors have accepted explanation and correction entry will be made.

### 3. Proposed Zoning Change - update letter to residents - Andy/Katie

- a) A final communication to include, letter from Trustees (once approved) and FAQ's to be mailed. Same will be email blast to all residents. And advise that the website has same plus list of every resident property measurements/district, draft Local law and updated/final presentation. 4<sup>th</sup> Public Hearing Tue, Nov 13<sup>th</sup> and vote during regular Board meeting.

### 4. LIRR parking – Andy

- a) Discussion regarding increased spaces, have Village Engineer review. Shed quotes – expand current rather than new. Expand power grid and add two bays. Discuss King Fund for partial funding? Parking flow – removal posts? Improvements needed for walk space. Cell and waiting area identified?
- b) Schedule meeting with LIRR to discuss staircase.
- c) East Rockwood – engage Village Engineer to review plans and schedule timing. Interim idea to cut down brush and add wood chips to level area.

Overall – add to discussion October/November to review landscaping, parking , timing, etc.

5. Other – to be determined

a) Street Lighting– Don Richardson

*Discussion that perhaps Street Lighting can be funded in phases (mapping out sections of Village) through capital Plan. Don Richardson has begun preliminary revised pricing options. He will meet with Judy Bode to review previous data.*

*Motion to adjourn meeting by Andy Bartels, 2<sup>nd</sup> by Katie Saville. Motion carried by unanimous agreement. 9:30pm.*

Reminders:

Public Hearings Scheduled for September 11th at 8:00pm :

- o Proposed Zoning Changes
- o Local Law E-2018 (extend moratorium cell towers)
- o Local Law F-2018 (repeal and replace “Telecommunications Licenses and Franchises,” in its entirety and add new Chapter 152, “Wireless Telecommunications Facilities Siting”
- o Impact Fees – introduced on September 11th Agenda. Public Hearing will be scheduled for the October 11th Meeting.

Next Regular BOT Meeting & PUBLIC HEARINGS, Tuesday, September 11<sup>th</sup> at 8:00pm

John Ritter will be in attendance

Minutes Submitted by

Barbara Peebles

Village Clerk/Treasurer on 10/15/18



Approved on November 13, 2018