

**INC. VILLAGE OF PLANDOME  
BOARD OF TRUSTEES**

**WORKING SESSION**

**Mon. October 1, 2018 at 7:00pm**

**MINUTES**

APPROVED



Present: Lloyd Williams, Katie Saville, Don Richardson, Andy Bartels, Barbara Peebles

Absent: Ray Herbert

**DISCUSSION ITEMS/AGENDA**

1. Fire Department

- a. Truck – Chief Paul Becker – wants to meet with John Ritter about process/etc.
- b. Bill processing – FD not timely submission (especially needed at year-end)

*No representative from FD attended. Barbara asked that the FD be reminded of the need to submit bills timely and accurately. Follow up required to have meeting with Chief Becker and John Ritter to map out plan for next Fire Truck purchase.*

2. DRB – Katie

*Katie provided feedback regarding her 1<sup>st</sup> hand experience with DRB and suggested a revisit and review of some of the processes, definitions and a follow up orientation/refresher for the newer members. David DeReinzes to coordinate with Chairperson Dee Conway and John Ritter office.*

3. Permit approval for record:

- 5K Breast Cancer 10/21
- Village Green 10/7 Eagle Scout

*Motion to approve two events, unanimously approved.*

4. KVS/Water Billing Issues – Barbara

*Recommendation to close out water annually and reconcile monthly going forward.*

5. Workman's Comp Audit – Barbara

*Audit submitted on time and "safety topics" to be reviewed quarterly with staff and / or BOT.*

6. Personnel – 3 month review Mike Frangoulis – Barbara/Steve

*Recommendation for employee to have successfully completed "probation" period in 3 months. Eligible for accrual of vacation effective immediately. Unanimously approved.*

7. Public Works Project Update - Andy Bartels

*LIRR parking lot – met with executives from LIRR on Aug 19<sup>th</sup>. Willets Lane dry well to be temp stored until start date confirmed. Rockwood Culvert – project delayed until April. Jim Antonelli, Village Engineer to commence specs so that bid is complete and project move forward in spring.*

8. Proposed Zoning Changes – Andy Bartels

*Final legislation edits made, local law draft posted and noticed. Printed materials to be mailed to each resident. Email blast also to each resident in system. Final Public Hearing November 13<sup>th</sup> and Board to vote. <<post with attachments>>*

9. Other – tbd

*Public Works – emergency road repair \$4350*

✓ Reminders:

Next Regular BOT Meeting & PUBLIC HEARING, Tuesday, October 9<sup>th</sup>, at 8:00pm

John Ritter will be in attendance

Minutes submitted by Barbara Peebles  
November 28, 2018

Approved December 10, 2018

Barbara Peebles 12/11/18  
Village Clerk/Treasurer      Date