

**INC. VILLAGE OF PLANDOME**

**BOARD OF TRUSTEES**

**WORKING SESSION**

**Tue. September 3, 2019 at 7:00pm**



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Present: Tom Minutillo, Andy Bartels, Don Richardson, Ray Herbert, Greg Westfall,  
Barbara Peebles  
Guest: none

1. ExteNet update – Public Hearing Monday, Oct 21

*Trustee Don Richardson and Trustee Andy Bartels have been in on-going discussions with Extenet regarding location of nodes and aesthetics. CityScape Consultants, Inc. have negotiated a revised tolling agreement and the Public Hearing has been confirmed for Mon. October 21, 2019 at 8:00pm.*

*A new timeline has been agreed upon and ExteNet will provide finalized application no later than September 20<sup>th</sup>.*

2. Bond Timeline

*Clerk Peebles reviewed the timeline and process with the Board. (see attached)*

3. Annual Tree Survey bid

*Clerk Peebles reminded the Board that it is time to have the annual tree maintenance survey performed by the Village Arborist, Richard Weir. A few locations will be identified for replacement of village trees. In addition, Richard Weir indicated the cherry trees in front entrance of Village Hall should receive at last two treatments that will bring them back to health.*

4. Approval of Minutes

*A motion by Trustee Andy Bartels to approve all outstanding minutes after a few typos are corrected, 2<sup>nd</sup> by Trustee Greg Westfall. Minutes will be posted accordingly.*

5. Abstract of Claims – August

*Abstract of Claims: There was no Regular Board Meeting scheduled for August. Mayor Tom Minutillo, Trustee Andy Bartels and Trustee Don Richardson came to the Clerk's office to review and approve vouchers for payment.*

*Abstract of Claims #03-2019-2020; General Fund \$160,027.98, Water Fund \$42,916.73, Capital Fund - \$0, Trust & Agency \$0. Total \$202,944.71*

6. Other – new business

a. Village of Plandome website

*Clerk Peebles is researching the cost and process to upgrade and enhance the village website for improved functionality, ease to search material and refreshed look.*

7. Executive Session *Motion to enter Executive Session 7:45pm by Trustee Andy Bartels, 2<sup>nd</sup> by Trustee Greg Westfall, unanimous approval.*
- a. Personnel matter
  - b. Village Hall Policy
  - c. ExteNet – contract considerations

*Motion to come out of Executive Session at 8:20pm by Deputy Mayor Ray Herbert, 2<sup>nd</sup> by Trustee Don Richardson, unanimously approved.*

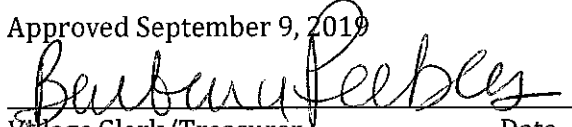
Reminders:

- ⚡ Regular BOT Meeting - Monday, September 9<sup>th</sup> at 800pm.
- ⚡ Work Session – Monday, October 7<sup>th</sup> at 7:00pm
- ⚡ Regular BOT Meeting & Public Hearing (ExteNet) - Monday, October 21<sup>st</sup> at 800pm.

*There being no further business before the Board, Trustee Andy Bartels moved to close the meeting at 9:05pm. The motion was seconded by Deputy Mayor Ray Herbert and unanimously approved.*

Minutes submitted by Barbara Peebles  
September 4, 2019

Approved September 9, 2019

  
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Village Clerk/Treasurer

Date

9/9/19