

INC. VILLAGE OF PLANDOME

BOARD OF TRUSTEES

WORKING SESSION

Mon. April 1, 2019 at 7:00pm



Present: Tom Minutillo, Don Richardson, Ray Herbert, Barbara Peebles
Absent: Andy Bartels (Katie Saville due to resignation effective April 1, 2019)
Guest: John Ritter, Village Attorney

1. Oath of Office: Mayor-Elect Minutillo, Trustee Richardson, Trustee Saville
2. Tentative Approved Budget 2019/2020 – Final prep for Public Hearing and vote.

The Board reviewed Approved Tentative Budget with focus on primary open issues that impact the Final Budget:

- a. *Fire Department – submitted a total budget of \$107k vs. \$88k in tentative budget. Deputy Mayor Herbert will suggest that necessary equipment be purchased in current fiscal year.*
- b. *Carting contract expires May 31, 2019 – current vendor, Meadow Carting projected an unanticipated ~\$36%/ \$80k increase. Clerk Peebles will request 30 day extension at current rate and issue bid to include current service level configuration as well as alternate for cost comparisons. Mayor indicated he did not desire any reduction in service.*
- c. *Local Law was introduced at March 11th Regular meeting to exceed 2% Tax Cap in the event that it is necessary although the goal is to stay below the 2% again.*

Trustee Bartels will provide a Powerpoint presentation summary of the proposed budget.

3. Annual Meeting Appointments

Clerk Peebles reviewed the list of annual appointments. Mayor Minutillo will follow up with recommendations to fill vacancies.

Clerk Peebles will provide a script for the Public Hearing with Annual Appointments and Annual Resolutions.

4. Miscellaneous:
 - a. Village Employee Comp Time – Policy, Tracking and Approval – *tabled*
 - b. Annual Lauri Strauss Leukemia Foundation Bike Tour/Walk May 19, 2019 *tabled for April 8th Regular Meeting vote.*
 - c. Bank signatures *First National Bank Manager to meet at Village Hall for change in signatories.*

- d. ExteNet Update – John Ritter updated Board on next steps with a consensus that re-engaging CMS Consulting/Richard Comi is not necessary as the Village does not want to incur any out of pocket expenses. John Ritter will finalize the details regarding escrow payment and reset of the shot clock in order to establish date of Public Hearing, most likely May 13th Regular Board Meeting.
- e. LIRR agreement – Clerk Peebles reported that an invoice for \$12,000 for permit fee was submitted to LIRR requesting full payment for 8 month period up front. (\$3k for current fiscal year and \$9k towards 2019/2020 fiscal year.
5. Executive Session – Trustee Richardson motion to move to Executive Session regarding personnel matter and identification of Hearing Officer. 2nd by Deputy Mayor Herbert.

There being no further business before the Board, motion close the meeting by Deputy Mayor Herbert, Unanimous approval, Meeting ended at 8:45pm.

Reminders:

📌 Regular BOT Meeting & Public Hearing Mon., April 8th at 8:00pm. John Ritter confirmed.

Minutes submitted by Barbara Peebles
April 7, 2019

Approved April 8, 2019

Barbara Peebles 4/9/19
Village Clerk/Treasurer Date