

**INC. VILLAGE OF PLANDOME
BOARD OF TRUSTEES MINUTES
Work Session
Mon., March 5, 2018, 7:00 pm**

PRESENT: **DEPUTY MAYOR Ray Herbert (presiding)**
 TRUSTEE Andrew Bartels
 TRUSTEE, Katie Saville

Absent *Mayor Lloyd Williams, Trustee Don Richardson*

Deputy Mayor Herbert opened the meeting at 7:20 pm.

The Board discussed the resignation of Clerk/Treasurer Elizabeth Kaye. Trustee Andrew Bartels made a motion to accept Ms. Kaye's resignation with reluctance and appreciation for all the work that she had done; seconded by Trustee Saville; all approved. Trustee Bartels also motion to designate Deputy Clerk Kim Femminella to serve as acting Clerk/Treasurer until the Board found a permanent replacement Clerk/Treasurer, and that the Mayor or Deputy Mayor would sign any checks or remittances until such time; seconded by Trustee Saville; all approved.

At 7:50 pm, the Board went into Executive Session to discuss personnel matters, and returned to regular session at 8:04 pm.

The Board then discussed the proposed Village budget for Fiscal Year 2018-2019 that had been prepared by Ms. Kaye prior to her resignation. It generally accepted most of the items in the proposed budgets, including a 3% salary increase for all positions, with the exception of the Clerk/Treasurer position, where the replacement for Ms. Kaye was expected to start a lower salary than Ms. Kaye had been making. Other changes included a slightly higher figure for Safety inspection fees, CHIPs revenue from the state for reimbursement of road project costs, slightly higher justice court fees, slightly higher Village Office equipment for modernization of computer systems, slightly higher Village Hall maintenance fees to cover the cost for painting of the interior, and slightly higher spending on parks for blocks and landscaping of the triangle at South Drive and Valley Drive. These and other changes to the budget were projected to leave the total Tax Levy for Fiscal Year 2018-2019 1% lower than the total Tax Levy for Fiscal Year 2017-2018.

There being no further business before the Board, Trustee Bartels moved to adjourn at 10:25 pm, seconded by Trustee Saville, all approved.

Andrew Bartels, Trustee