

**INC. VILLAGE OF PLANDOME  
BOARD OF TRUSTEES**

**Board of Trustees Work Session – IN PERSON**

**Monday, August 16, 2021 at 6:00pm**

MINUTES  
APPROVED



**Attendance:**

Tom Minutillo, Don Richardson, Bob Broderick, Jim Corcoran, Barbara Peebles

**Also in Attendance:** Paul Pepper, Esq, Steve Flynn

**Absent:** Bob Morici. Esq. Jake Kurkjian.

**AGENDA**

**1. Capital Fund**

*Clerk Treasurer Barbara Peebles reviewed status of current Capital fund and General fund reserves, and expected balance once confirmed by the audit. Additional estimates include CHIPS reimbursement \$127k, FEMA reimbursement \$23k, and received 50% of ARPA funds already, \$75k (50% in Aug 2022).*

**2. Public Works Project Update**

**a. Approved Capital Fund and Projects:**

- LIRR Parking Lot #2 (South) – *bid books ready for signature. Start date target August 23, 2021, not confirmed however McGowan committed to be complete by Sep 3, 2021.*
- Village Hall – Landscaping – *completed, positive feedback.*
- LIRR Parking Lot #2 – *Landscaping and beautification project to start after repaving finished. Asking to re-evaluate the bid for possible reduction opportunity.*
- Rockwood Road repair - *Add-on quote pending for emergency work, should take place same time as LIRR Parking Lot #2.*
- Rockwood Culvert repair – *Paul Pepper to work on follow up items regarding property owner at 15 Rockwood Rd. East.*

**b. Approved but to be revisited:**

- Village Clock location

*Clock was ordered last month per resolution July meeting. The purchase order method is a binding commitment to pay per Paul Pepper. If the Board decides to cancel, we will try to minimize penalty.*

*It was decided to have the Village Clock as a discussion item Sep 13<sup>th</sup>. Clerk Treasurer Barbara Peebles to email village in advance with pics and note that is honor of 20<sup>th</sup> Anniversary September 11<sup>th</sup>.... to be determined.*

*The location is under review.*

c. Pending Approval

- LIRR Parking Lot #1 North (tabled due to drainage issues)
- Roof repair DPW garage (tabled due to lumber prices)

Steve Flynn provided a list of priority items as follows:

- a) Highway garage roof in dire state of disrepair – needs to be replaced. *The Board decided to visit the garage to escalate the date of replacement and approve a bid by invitation. Clerk Treasurer Barbara Peebles will reach out additional roofers. The quotes received were between \$38k-\$109k. The cost of lumber has impacted the cost significantly.*
  - b) Meter Vaults and interconnections. *In need to replacement of clay valves (\$9500) and meters with labor = \$15k-\$20k each. Three are starting to fail and need replacement as soon as feasible. The meters will be provided by MLWD at \$4500. Steve will obtain pricing and the Board agreed to replace one in the fall, the other two next year. This is specialized service provider, so bid is not required, Paul pepper concurred.*
  - c) Dump truck replacement (snowplow). *Steve was directed to get pricing from state contract. Clerk Treasurer Barbara Peebles will get details on lease option. For the sale of old truck, Steve was also asked to get quote from interested parties and compare to blue book value.*
  - d) Firehouse driveway – drain needs replacement. *Clerk Treasurer Barbara Peebles will ask Jim Antonelli to review with Steve Flynn and make recommendation for repair.*
  - e) *Employee Daniel Breen required non-work-related surgery with target date end of August, and he will be out at least 6 weeks. The Board discussed willingness to advance sick days if needed.*
3. Review of Local Laws pertaining to:
- a. **Trees** *Trustee Jim Corcoran marked up edits and will circle back to meet with Paul Pepper for a draft#2 for the Board to review at next meeting.*
  - b. **Exterior Lighting** – *this new law more straightforward.*
4. **Approval of Abstracts** – *The Board of Trustees reviewed the abstract report, and related invoices for the Abstract of Claims #03-2021-2022 ; General Fund \$92857.41, Water Fund \$67721.41, Capital Fund - \$0, Trust & Agency \$0. TOTAL. \$160578.82. Motion to approve the Abstract was made by Deputy Mayor Don Richardson, 2<sup>nd</sup> by Trustee Jim Corcoran and unanimously approved.*
5. **Traffic sign** – *corner of Brookside Drive and Stonytown Rd. Trustee Bob Broderick would like to revisit the signage at this intersection.*

*Resident at 6 Brookside Drive will be asked to trim back overgrowth for improved visibility.*

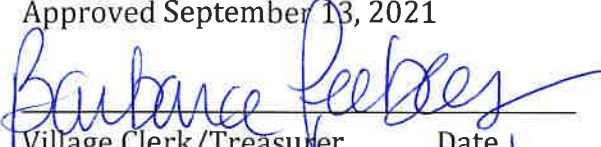
*There being no further business before the Board, motion to close the meeting by Trustee Bob Broderick, 2<sup>nd</sup> by Deputy Mayor Don Richardson, and unanimously approved. Meeting ended at 7:31pm.*

**Next Work Session – to be determined.**

**Next Regular Board of Trustee Meeting Mon. September 13, 2021 at 7:00pm**

Minutes submitted by Barbara Peebles  
August 17, 2021

Approved September 13, 2021

  
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Village Clerk/Treasurer

Date

9/13/21