

INC. VILLAGE OF PLANDOME  
BOARD OF TRUSTEES

Board of Trustees Regular Meeting

Monday, February 12, 2024 at 6:00pm – 2<sup>nd</sup> floor

MINUTES



**Present:**

Jake Kurkjian, Bob Broderick, Damien Quinn, Barbara Peebles, via phone Jim Corcoran

**Absent:** Don Richardson

**Also Present:** Bob Morici, Esq. Paul Pepper, Esq.

**Meeting Agenda**

- I) Pledge of Allegiance
- II) Approval of minutes (Jan. 8, 2024) *tabled*.
- III) Department Reports:

a. Public Works – Trustee Jim Corcoran via phone

*Trustee Jim Corcoran reported that all Public Works projects have been completed other than The Terrace. We are waiting for the resident plans at 40 The Terrace in order for McGowan & Sons to finish the end of the road. The next capital projects will be LIRR Parking Lot expansion (Lot #2 South), and repaving LIRR Parking (Lot #1 North) in the summer.*

b. Public Safety – Trustee Bob Broderick

*Trustee Bob Broderick provided a safety update from the Nassau County Police and Mayors Meeting. A resident attended the meeting to express his concerns about crime uptick. The Board of Trustees shared factual statistics and agreed to host a local Safety & Crime Prevention Town Hall. The Board decided that they will hold off on added expenses for patrols or license plate readers as the Police indicated they are mostly not preventative measures, but investigative tools.*

c. Design & Building, NSTV – Trustee Damien Quinn

*Trustee Damien Quinn reported what projects were on the current Design Review Board agenda. Minutes not available. The Planning Board will convene to give final administrative approval to the 1029 Plandome Road sub-division. Nothing to report regarding NSTV.*

d. Utilities, OEM, MBPC - Deputy Mayor Don Richardson - *tabled, absent*.

e. Financial Update – Clerk/Treasurer Barbara Peebles

*Clerk/Treasurer Barbara Peebles provided the Revenue/Expense report through period 9 (pre-abstract) with highlights. No budget transfers. Expenses are on target and revenue is above forecast. Fund Reconciliation Plan – Due To/Due From accounts will be provided at April meeting.*

IV) Unfinished business:

*The Public Hearing Notice regarding 2 new Local Laws (a & b below) was published and posted per requirements. No questions or comments were submitted before the meeting. The hearing opened at 6:55pm. The Board of Trustees unanimously supports the Local Laws as proposed. There were no members from the public present; the Public Hearing was closed at 6:59pm.*

- a. Adopt Local Law 01-2024 “repeal of setback requirements as stated in Chapter 175-13”
- b. Adopt Local Law 02-2024 “allowing override the property tax cap”
- c. Village Hall – gas conversion update: *National Grid approved the permit. Three plumbing companies will provide recommendations and quotes.*

V) New Business

- a. Award Annual Tree Maintenance Contract [Resolution R-02-2024-C]
- b. Storm Water NOI [Resolution R-02-2024-D]
- c. Notices Report – Real Property Tax Collection 2023-2024 fiscal year
- d. Manhasset Walk/Run (details) [Resolution R-02-2024-E]
- e. Resolution to appoint Election Inspectors[Resolution R-02-2024-F]
- f. Discussion Items
  - i. *Community Safety and Awareness Update. The Mayor and Clerk Treasurer met with and spoke to members of the Nassau County Police Department. Plandome will host another Community Awareness Town Hall after the next Board meeting March 11, 2024.*

VI) Abstract of Claims: Period 09-2023/24

*The Board of Trustees reviewed the abstract report, and related invoices for the Abstract of Claims #09-2023-2024 ; General Fund \$99,219.66, Water Fund \$3,098.26, Capital Fund - \$90.00, Trust & Agency \$0. TOTAL. \$102,407.92. Motion to approve the Abstract was made by Mayor Jake Kurkjian, 2nd by Trustee Bob Broderick, and unanimously approved.*

*At 7:11pm there being no further business before the Board of Trustees , motion to close the meeting by Trustee Damien Quinn, 2nd by Trustee Bob Broderick, and unanimously approved. The meeting ended at 7:15pm.*

Next Regular Board of Trustee Meeting Monday, March 11, 2024 at 6:00pm

Submitted by Barbara Peebles March 8, 2024	
Approved March 11, 2024	
<i>Barbara Peebles</i> Village Clerk/Treasurer	<i>3/12/24</i> Date

**INC. VILLAGE OF PLANDOME RESOLUTION R-02-2024-A**

(Resolution dated February 12, 2024)

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Title: Resolution to adopt Local Law 1-2024

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Resolution for the Board of Trustees to adopt Local Law 01-2024 – Amendment to Table IV of Section 175-15.

WHEREAS the public was given notice in the local papers, village website and Village Hall bulletin Board as required.

WHEREAS, the Local Law to be appended to the minutes and the Village Code will be updated upon the Department of State notification.

NOW THEREFORE, BE IT RESOLVED, upon a motion by Trustee Damien Quinn, and seconded by Trustee Bob Broderick, the foregoing was approved unanimously.

**INC. VILLAGE OF PLANDOME RESOLUTION R-02-2024-B**

(Resolution dated February 12, 2024)

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Title: Resolution to adopt Local Law 2-2024

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Resolution for the Board of Trustees to adopt Local Law 02-2024 – Tax Cap Override – Municipal Home Rule Law.

WHEREAS the public was given notice in the local papers, village website and Village Hall bulletin Board as required.

WHEREAS, the Local Law to be appended to the minutes and the Village Code will be updated upon the Department of State notification.

NOW THEREFORE, BE IT RESOLVED, upon a motion by Trustee Damien Quinn, and seconded by Trustee Bob Broderick, the foregoing was approved unanimously.

**INC. VILLAGE OF PLANDOME RESOLUTION R-02-2024-C**

(Resolution dated February 12, 2024)

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Title: Resolution to award Tree Maintenance contract.

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BE IT RESOLVED that the Board of Trustees has reviewed and approved the Annual Village Tree Maintenance Contract;

WHEREBY, all proposals were received within the timeline established;

FURTHER, We Care Tree Service of Belmore, NY was the lowest responsible bidder according to the Village procurement policy.

THEREFORE, NOW BE IT RESOLVED, that the Board of Trustees of the Incorporated Village of Plandome, hereby awards the Annual Village Tree Maintenance contract to We Care Tree Service of Bellmore.

NOW THEREFORE, BE IT RESOLVED, upon a motion by Trustee Damien Quinn, and seconded by Trustee Bob Broderick, the foregoing was approved unanimously.

**INC. VILLAGE OF PLANDOME RESOLUTION R-02-2024-D**

(Resolution dated February 12, 2024)

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Title: Resolution to award revised mandatory Village Stormwater Program

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BE IT RESOLVED the Board of Trustees engaged Jim Antonelli of West Side Engineering, PC to perform the revised Stormwater Management Program.

WHEREAS, the Inc. Village of Plandome must complete a highly technical and specialized Storm Water Management Report according to the requirements of the New York State Department of Conservation and General Permit for stormwater discharges,

WHEREAS , upon review of the requirements, and the estimated hundreds of hours of work, will be shared among multiple villages; therefore the Village of Plandome has agreed to a lump fee of \$5,400.00.

NOW THEREFORE, BE IT RESOLVED, upon a motion by Trustee Damien Quinn, and seconded by Trustee Bob Broderick, the foregoing was approved unanimously.

INC. VILLAGE OF PLANDOME RESOLUTION R-02-2024-E

(Resolution dated February 12, 2024)

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Title: to approve the Annual Bike Tour / Baywalk Leukemia Foundation

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BE IT RESOLVED that the Board of Trustees approved the Manhasset Annual Bike Tour / Baywalk Leukemia Foundation through Plandome.

WHEREBY, the Village of Plandome supports an important cause on an annual basis and;

FURTHER, the Lauri Strauss Leukemia Foundation provides the required insurance to protect the village.

THEREFORE, NOW BE IT RESOLVED, that the Board of Trustees of the Incorporated Village of Plandome approves Manhasset Annual Bike Tour request dated January 5, 2024.

NOW THEREFORE, BE IT RESOLVED, upon a motion by Trustee Damien Quinn, and seconded by Trustee Bob Broderick, the foregoing was approved unanimously.

**INC. VILLAGE OF PLANDOME RESOLUTION R-02-2024-F**

(Resolution dated February 12, 2024)

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Title: Resolution to approve Election Inspectors

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Resolution for the Board of Trustees to approve the Election Inspectors for Village Election to be held Tuesday, March 19, 2024 at Village Hall.

BE IT RESOLVED that the Board of Trustees approved three Election Inspectors to serve on Tuesday, March 19, 2024 at Village Hall, Plandome.

WHEREAS they will each receive \$140.00 for full day, \$70 for half day, and the Supervisor will receive \$210.00 for a full day.

WHEREAS, notification was sent to Anthony Bianco, Gerry Moran, and Jeryl Costello in January 2024 and the Village Clerk/Election Office received confirmation of acceptance.

NOW THEREFORE, BE IT RESOLVED, upon a motion by Trustee Damien Quinn, and seconded by Trustee Bob Broderick, the foregoing was approved unanimously.