

**INC. VILLAGE OF PLANDOME**

**BOARD OF TRUSTEES**

**Board of Trustees Regular Meeting Revised -MINUTES APPROVED**

**Monday, November 8, 2021 at 7:00pm**



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**AGENDA**

**Present:**

Tom Minutillo, Don Richardson, Jake Kurkjian, Jim Corcoran, Barbara Peebles

**Absent:** Bob Broderick

**Also present:** Bob Morici. Esq.

**AGENDA**

I) Pledge of Allegiance

II) Administrative:

*A resident in attendance suggested that the Rockwood Road culvert could be beautified efforts. He was also concerned about the increased level of garbage left along the roads within Plandome. The Mayor agreed to have Steve Flynn take a look whether the fence over the culvert can be replaced with an approved fence.*

- a. Approval of Minutes (September 13, 2021, October 12, 2021) *Motion to approve minutes by Trustee Jake Kurkjian, 2nd by Trustee Jim Corcoran, unanimously approved.*

III) Department Reports:

- a. Public Works – Trustee Jim Corcoran

*Trustee Jim Corcoran provided an update regarding the Public Works garage. He advised that additional materials needed to repair roof. An amended resolution is required to approve expense up to \$33,000 to include an additional \$2000 to cover materials.*

*A meeting between LIRR, Mayor, Trustee Jim Corcoran, Village Engineer Jim Antonelli, Steve Flynn, and Village Attorney Bob Morici took place November 3<sup>rd</sup> at the station to review the handicapped ramp condition, the condition of the parking lot, and various drainage issues. The outcome is that the LIRR will not be able to address until 2022. The village will move forward with repaving project as soon as the LIRR scopes out what portion is their responsibility.*

*Willets Lane repaving discussed as the next priority project on the Capital Plan. Clerk/Treasurer Barbara Peebles will follow up with Village Engineer Jim Antonelli to get a bid package ready with his recommendations. Work is anticipated spring 2022.*

b. Public Safety – Trustee Bob Broderick

*Trustee Bob Broderick was absent. Clerk Treasurer Barbara Peebles reported that the Nassau County grant project is progressing for funds to replace radio base station and acquire 10 more SCBA refillable tanks.*

c. Design & Building, PATV – Trustee Jake Kurkjian

*Trustee Jake Kurkjian provided update on the 1020 Plandome Road/Greenhill Development project was before the Design Review Board (DRB). He shared preliminary renderings of the house designs under consideration.*

d. Utilities, OEM, MBPC - Deputy Mayor Don Richardson

*Deputy Mayor Don Richardson reported that he will attend the Manhasset Bay Protection Committee and members are sponsoring beach clean-up activity. Also, he will share specifics regarding septic tank replacement grants available to all residents.*

*Deputy Mayor Don Richardson mentioned that ExteNet and the recently retained village consultant engineer, Mike Mosso have had preliminary discussions.*

e. Financial Update - Clerk Treasurer Barbara Peebles

*Clerk/Treasurer Barbara Peebles provided the current Revenue/Expense report in advance of the meeting. There was one budget transfer of \$2190. [R-11-2021-F] from contingency to tree removal due to additional work necessary post Hurricane Ida. Motion to approve transfer made by Trustee Jim Corcoran, 2<sup>nd</sup> by Trustee Jake Kurkjian, unanimously approved.*

IV) Unfinished Business

- a. *Delinquent tax and water – 18 Pinewoods Road. Trustee Jim Corcoran indicated the village should follow up and asked Morici & Morici to send a letter demanding payment. Clerk/Treasurer Barbara Peebles will send revised report to Board and Morici & Morici.*

V) New Business

- a. Approval of street name – 1020 Plandome Road cul-de-sac - *tabled*
- b. Approval to name Susan Fooks to Design Review Board *was unanimously approved.*
- c. Resolution 11-2021-A to amend Resolution 06-2021-B to replace FD Kings Trust Committee Treasurer due to Blaise Heid's departure.
- d. Resolution 11-2021-B to accept the Audit Report - Fire Department Good & Welfare
- e. Resolution 11-2021-C to approve three firefighters to the Volunteer Plandome Fire Department roster.
- f. Resolution 11-2021-D to amend previous Resolution 10-2021-F , increased to \$33,000
- g. Resolution 11-2021-E to approve the Mayor to enter into an IMA with Nassau County

*A motion to approve above resolutions 11-2021-A -E was made by Deputy Mayor Don Richardson, 2<sup>nd</sup> by Trustee Jake Kurkjian, and unanimously approved.*

VIII) Abstract of Claims: Period 05-2021

*Board of Trustees reviewed the abstract report, and related invoices for the Abstract of Claims #06-2021-2022 ; General Fund \$130,338.95, Water Fund \$83,821.82, Capital Fund - \$6190.00 Trust & Agency \$5468.91 TOTAL. \$225,901.76. Motion to approve the Abstract was made by Trustee Jake Kurkjian, 2<sup>nd</sup> by Trustee Jim Corcoran and unanimously approved.*

Next Work Session - to be determined

Next Regular Board of Trustee Meeting Monday, December 13, 2021, at 7:00pm

*There being no further business before the Board, motion to close the meeting by Deputy Mayor Don Richardson, 2<sup>nd</sup> by Trustee Jim Corcoran, and unanimously approved. Meeting ended at 8:23pm.*

Minutes submitted by Barbara Peebles  
November 09, 2021

Approved December 13, 2021



Village of Plandome Resolution 11-2021-A

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Resolution to replace Treasurer on the Fire Department Kings Trust Finance Committee per Resolution 06-2021-B.

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RESOLUTION put forth to the Board of Trustees to approve the recommendation to re-establish the Fire Department Kings Trust Finance Committee.

WHEREAS the Fire Department Kings Trust Finance Committee shall include the following members: Trustee Bob Broderick (as Public Safety Commissioner), PFD Treasurer Stephen Reilly, PFD Chief Tom Carroll (as Chair), PFD First Deputy Chief Sean Byrne (as Secretary) and one ex-PFD Chief Kevin Murphy.

WHEREAS the members term shall be effective immediately and expire March 31, 2022, and members shall be re-appointed by the Board of Trustees on an annual basis, and

WHEREAS the Fire Department Kings Trust Finance Committee will report to the Board of Trustees as needed via the Safety Commissioner as a member of the Fire Department Kings Trust Finance Committee.

BE IT RESOLVED that the Board of Trustees approves the recommendation put forth by the Chiefs of the Plandome Volunteer Fire Department per the letter dated November 8, 2021.

RESOLVED, upon a motion by Deputy Mayor Don Richardson, and seconded by Trustee Jake Kurkjian, the foregoing was approved unanimously.

**Village of Plandome Resolution 11-2021-B**

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Resolution to accept the Audit Report from Skinnon & Faber – Fire Department Good & Welfare Report November 2021.

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BE IT RESOLVED the Board of Trustees accept the findings of the Good & Welfare audit provided by Skinnon & Faber, in their letter dated September 20, 2021 and received by the Clerk's office on October 12, 2021;

WHEREAS, the Plandome Volunteer Fire Department is responsible for their Good & Welfare bank account.

RESOLVED, upon a motion by Deputy Mayor Don Richardson, and seconded by Trustee Jake Kurkjian, the foregoing was approved unanimously.

**Village of Plandome Resolution 11-2021-C**

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Resolution to authorize three fire fighters to the Plandome Volunteer Fire Department roster.

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WHEREAS, notification was sent to The Village Clerk on November 7, 2021, by direction of Chief Tom Carroll, signed by Frank Pelligrino.

WHEREAS the Board of Trustees approve and accept three new member registrations to the Plandome Volunteer Fire Department effective November 7, 2021, as dated on the memo received by the Fire Department.

BE IT RESOLVED that the Board of Trustees approved the following new members: Connor Nix, effective September 22, 2021, Greg Profeta, effective September 23, 2021, and Brian Record, effective September 25, 2021.

UPON MOTION by Deputy Mayor Don Richardson, and seconded by Trustee Jake Kurkjian, the foregoing was approved unanimously.

**Village of Plandome Resolution 11-2021-D**

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Resolution to authorize Public Works garage roof repair.

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BE IT RESOLVED that the Board of Trustees has authorized the repair of the Public Works Garage that needs immediate replacement, and amends Resolution 10-2021-C,

WHEREAS, the Village sought quotes from six roofing companies and that lumber costs are at a spike due to shortages and companies are not readily available to commence the work. The urgency of the matter increased as the severe weather season is approaching,

WHEREAS, Trustee Jim Corcoran identified the lowest responsible quote from Divine Will Roofing Company that provided a cost saving alternative not to replace the entire roof with new plywood. The motion was made to award the project at the cost of \$33,000.

RESOLVED, upon a motion by Deputy Mayor Don Richardson, and seconded by Trustee Jak Kurkjian, the foregoing was approved unanimously.

**Village of Plandome Resolution 11-2021-E**

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Resolution to authorize the Mayor to enter into IMA with Nassau County for grant to purchase radio base station and additional SCBA refill tanks.

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WHEREAS, the Plandome Volunteer Fire Department has determined this equipment to be an urgent need for the safety and welfare of the Firefighters to serve the public.

BE IT RESOLVED that the Board of Trustees has authorized the Mayor, on behalf of the Plandome Volunteer Fire Department, to enter into an Inter-Municipal Agreement with County of Nassau, New York to apply for a grant to purchase critical communication equipment, i.e. radio base station, and safety equipment, i.e. 10 SCBA refill tanks;

UPON MOTION by Trustee Jim Corcoran, and seconded by Deputy Mayor Don Richardson, the foregoing was approved unanimously



**Village of Plandome Resolution 11-2021-F**

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Resolution to authorize the Clerk Treasurer to do a budget transfer.

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WHEREAS, the Village Clerk reported that additional tree removal work was required due to Hurricane Ida.

THEREFORE BE IT RESOLVED that the Board of Trustees has authorized the Clerk Treasurer to transfer \$2190.00 from Contingency account to the Tree Removal account.

UPON MOTION by Trustee Jim Corcoran, and seconded by Deputy Mayor Don Richardson, the foregoing was unanimously approved.