



Monday, January 8, 2024 at 6:00pm – 2nd floor

Present:

Jake Kurkjian, Don Richardson, Bob Broderick, Damien Quinn, Barbara Peebles, via phone Jim Corcoran

Also Present: Bob Morici, Esq. Paul Pepper, Esq. , Steve Flynn

Meeting Agenda

- I) Pledge of Allegiance
- II) Approval of minutes – Dec 11, 2023
- III) Department Reports:
 - a) Public Works – Trustee Jim Corcoran

Clerk/Treasurer Barbara Peebles updated Trustee Cocoran via phone prior to the meeting. Steve Flynn provided an update on The Terrace project. The McGowan invoice was discussed in detail, and it was agreed that a) the contractor should not take orders from a resident b) no invoice can be submitted without an approved change order, and c) \$4350 would be deducted as it relates to the "triangle" that was not included in the bid and a \$5000 retainage would be deducted and verified upon completion of The Terrace project.

Steve Flynn explained that MLWD will have a 2nd hand truck available for purchase in near future. The Board of Trustees agreed to bid on the purchase up to the amount of \$13,000. [Resolution R-01-2024-A]

The Clerk Treasurer Barbara Peebles reported that Plandome can piggyback on Plandome Manor contract with LandTek and received a proposal from LandTek to remove and replace the Rockwood Culvert guardrail. Steve Flynn and Barbara Peebles are working to clarify the quote. The Board of Trustees agreed to the proposal pending clarification of \$3900. item, and agreed to a proposal of up to \$12,000. [Resolution 01-2024-B]

- b) Public Safety – Trustee Bob Broderick

Trustee Bob Broderick reported that all is quiet with the Police and the Fire Department. The Fire Dept report was read. Additional meetings to be scheduled to discuss recent uptick in car thefts in the area.

- c) Design & Building, PATV – Trustee Damien Quinn

Trustee Damien Quinn reported Design Review Board continues to have full agendas. Minutes have not been filed yet. He met with the Plandome Woman's Club and the Plandome Association to encourage them to utilize the NSTV as a resource for information sharing etc.

- d) Utilities, OEM, MBPC - Deputy Mayor Don Richardson

Deputy Mayor Don Richardson reported there has been no OEM nor MBPC meeting this past month. The Clerk's office is on the bi-weekly radio check exercise. ExteNet reports that the nodes should go live 1st quarter.

e) Financial Update – Clerk/Treasurer Barbara Peebles

Clerk/Treasurer Barbara Peebles provided the Revenue/Expense Budget Transfer report in advance of meeting and highlighted sources of surplus. Budget is on track with minimal variations. A budget adjustment of \$700 from contingency to Accounting line.

Other updates include; reimbursement from Nassau County for \$62,000 grant for Fire Dept, expenses incurred in the previous fiscal year. Nassau County Police costs only increased by 1% so that translates into \$30,000 surplus in current fiscal year. Tax assessment process underway; multiple new plots added to the tax roll.

IV) Unfinished business

- a. Update on Rockwood Culvert guardrail
- b. Village Engineer proposal – Stonytown Road sidewalk
- c. The Terrace issues - multiple

V) New Business

- a. 2nd hand DPW truck available MLWD [R-01-2024-A]
- b. Plandome Woman’s Club – kitchen renovation request. *Clerk/Treasurer Barbara Peebles will suggest they seek quotes and fund with potential donations.*
- c. *The Board discussed several resident issues regarding The Terrace and directed the Clerk/Treasurer Barbara Peebles to follow up. (see emails)*
- d. *Local Law*

VI) Abstract of Claims: Period 08-2023/24

The Board of Trustees reviewed the abstract report, and related invoices for the Abstract of Claims #08-2023-2024 ; General Fund \$514,056.05, Water Fund \$31842.16, Capital Fund - \$81,075.36, Trust & Agency \$0. TOTAL. \$625,973.57. Motion to approve the Abstract was made by Trustee Damien Quinn, 2nd by Trustee Bob Broderick, and unanimously approved.

At 7:25pm there being no further business before the Board of Trustees , motion to close the meeting by Trustee Damien Quinn, 2nd by Trustee Jim Corcoran, and unanimously approved. The meeting ended at 7:25pm.

Next Regular Board of Trustee Meeting Monday, February 12, 2024 at 6:00pm

Submitted by Barbara Peebles February 1, 2024	
Approved February 12, 2024	
<i>Barbara Peebles</i> Village Clerk/Treasurer	<i>2/12/24</i> Date

Resolution R-01-2024-A

**APPROVE POLICY TO BID UP TO \$13,000 FOR USED MLWD TRUCK
DATED JAN 8, 2024**

WHEREAS, it is sometimes necessary that the Village would require a Public Works truck with hydraulic gate; and one is available from Manhasset-Lakeville Water District;

WHEREAS, the Board of Trustees has found that that it would be beneficial to the Village to acquire such vehicle at auction and have found MLWD has a historically reliable vehicle fleet;

BE IT RESOLVED, that the Clerk/Treasurer shall hereby be authorized to make a bid of up top \$13,000.

FURTHER, the Board of Trustees approves the expense to paint the vehicle green or white as red signifies emergency vehicles.

The forgoing resolution was moved by Trustee Bob Broderick, and seconded by Trustee Damien Quinn and unanimously adopted.

Resolution R-01-2024-B

APPROVE POLICY TO BID UP TO \$13,000 FOR USED MLWD TRUCK
DATED JAN 8, 2024

WHEREAS, it is necessary that the Village address the condition of the makeshift “guardrails” along the Rockwood Culvert and replace them with industrial fencing/guardrail.

WHEREAS, the Clerk/Treasurer and Public Works Foreman of Plandome have met with the Administration of Plandome Manor and representative of Land Tek to piggyback on their guardrail project. This will allow for better pricing and expedite implementation. The Village of Plandome will be billed directly.

BE IT RESOLVED, that the Clerk/Treasurer shall hereby be authorized to sign the contract with Land Tek for up to \$12,000.

The forgoing resolution was moved by Trustee Bob Broderick, and seconded by Trustee Damien Quinn and unanimously adopted.