

**INC. VILLAGE OF PLANDOME
BOARD OF TRUSTEES
REGULAR MEETING**

Monday, September 9, 2019 at 8:00pm



Present: Tom Minutillo, Ray Herbert, Andy Bartels, Don Richardson, Greg Westfall, Barbara Peebles
Absent: none
Guest/s: John Ritter

AGENDA

I) Pledge of Allegiance

II) Approval of the Minutes, Work Session Tue. Sep 3, 2019

Trustee Andy Bartels motion to approve minutes, 2nd by Trustee Don Richardson, unanimous approval.

III) Department Reports:

a. Public Works

Trustee Andy Bartels provided an update on road projects:

- *Plandome and Stonytown (via IMA with Plandome Manor) successfully completed. Potentially some spot repairs further on Stonytown TBD.*
- *Rockwood Culvert - expedited emergency repair required and completed.*
- *Expedited repair may be required for Plymouth Road*
- *LIRR expand and repair parking lot - Gary Becker (NPV) engaged to work on engineer and EPA plan approval. Potential fenced off walkway to be determined.*
- *Road Work 2019/20 - Bid books are being compiled by Jim Antonelli*
- *Ad-hoc project - Stonytown & entrance to DPW yard - McGowan & Brothers proposal under \$15,000, Board approved to move forward. (Resolution appended)*

b. Public Safety, MBPC

Deputy Mayor Ray Herbert reported the most recent Police and Fire Department reports. (March- May).

- *Plandome FD will participate in the Tunnel to Towers fundraiser.*
- *Request that PD review and/or assist with the LIRR pick up/drop off traffic flow issues.*

U.S. Army Corps of Engineers will make a presentation on Sep. 19th, 2019 relating to the storm surge project. Manhasset Bay Protection Committee representatives will attend.

c. Design & Building, PATV

Trustee Greg Westfall will meet with David DeRienzi for an update on the DRB. There have been no DRB meetings in summer, next scheduled meeting is Sep. 25, 2019.

d. Utilities, OEM

PW OEM cancelled last meeting. Mayor Tom Minutillo and Trustee Don Richardson will visit the OEM command center with Peter Forman.

e. Clerk/Treasurer Update

Clerk Barbara Peebles reviewed the 1st quarter Revenue/Expense Comparison Report and explained variances and anomalies. There are no budget modifications at this time.

Fire Department has submitted bills for processing months after they were received. This will impact the budget for current year if they are not able to be booked to last year prior to the audit closing.

Annual Audit to commence Sep 25, 2019 by Skinnon & Faber.

IV) Unfinished Business

ExteNet application and tolling agreement – Clerk Peebles reported the revised tolling agreement has been fully executed, with Public Hearing scheduled for Monday, October 21, 2019.

V) New Business

- a. Manhasset Lakeville Water – negotiation for new contract to be led by Trustees Andy Bartels and Greg Westfall. 1st quarter credit for this year's reduction in rate pending.
- b. Other

Annual Arborist Tree Survey is underway, and we expect to come in under budget as last year maintenance was significant. Recommendation that full survey be completed every other year.

Building Permit cancellation. Clerk Barbara Peebles requested approval to refund portion of Building permit fee for 14 Valley Road project that was cancelled. The Board approved 50% refund less any admin fees per code. (Resolution appended.)

VI) Abstract of Claims: 09-2019_2020

The Board reviewed all vouchers, Motion to approve by Trustee Andy Bartels, 2nd by Trustee Don Richardson; upon motion the abstract of Claims #09-2019_2020 was unanimously approved; General Fund \$4500,810.21, Water Fund \$67,519.99, Capital Fund - \$7,515.00, Trust & Agency \$17,464.50; TOTAL \$543,309.50

~~~~~

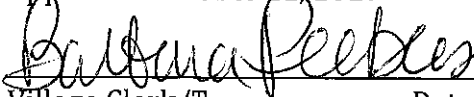
Motion to enter into **Executive Session** to discuss legal matters and contract negotiations at 8:55pm by Trustee Andy Bartels, 2<sup>nd</sup> by Trustee Don Richardson, unanimous agreement.

There being no further business before the Board, motion to exit Executive Session and adjourn meeting by Trustee Greg Westfall, 2<sup>nd</sup> by Deputy Mayor Ray Herbert, unanimously approved. Meeting ended at 11:00pm.

- ❖ Board of Trustees Work Session - Mon. October 7, 2019 at 7:00pm
- ❖ Board of Trustees Regular Meeting & Public Hearing (Extenet) - Mon. October 21, 2019 at 8:00pm

Minutes submitted by Barbara Peebles  
October 11, 2019

Approved October 21, 2019

  
Village Clerk/Treasurer

Date

10/21/19

**RESOLUTIONS – SEPTEMBER 9, 2019**

Resolution 09-2019-A

RESOLVED that the Board approved the repair and repaving of the Stonytown Road and entrance to the Village Public Works yard.

WHEREAS, McGowan and Brothers provided a proposal for \$14,900.00

Upon a motion by Trustee Andy Bartels, 2<sup>nd</sup> by Trustee Greg Westfall, the foregoing was approved.

~ ~ ~ ~ ~

Resolution 09-2019-B

RESOLVED that the Board approved the refund of the cancelled building permit 2651 for 14 Valley Road.

WHEREAS, Section 175.3 allows for the Village Clerk to refund up to 50% of the building permit fee paid less any administrative expenses.

Upon a motion by Deputy Mayor Ray Herbert and seconded by Trustee Andy Bartels, the foregoing was approved.