

INC. VILLAGE OF PLANDOME
BOARD OF TRUSTEES

MINUTES
APPROVED



Board of Trustees Regular Meeting – in person

Monday, June 14, 2021 at 7:00pm

Attendance:

Tom Minutillo, Don Richardson, Jake Kurkjian, Bob Broderick, Jim Corcoran, Barbara Peebles

Also in attendance: Bob Morici, Esq., Paul Pepper, Esq.

AGENDA

- I) Pledge of Allegiance
- II) Administrative:
 - a. Deputy Mayor swear in Mayor - Oath of Office
 - b. Approval of Minutes - *tabled*
- III) Department Reports:
 - a. Public Works – Trustee Jim Corcoran

Trustee Jim Corcoran reviewed the priority projects as follows: Rockwood Culvert, LIRR Parking Lot and Beautification. The expansion has been tabled. A detailed report of road projects and capital funds was distributed. Based upon Capital reserves at year end, additional discussion will take place at next meeting to decide on the next projects.

- b. Public Safety – Trustee Bob Broderick

Trustee Bob Broderick reported the activity from Police Department has been light. The Fire Dept is running well in preparation for the Annual Clam Bake. The Kings Trust Finance Committee will be re-established.

- c. Design & Building, PATV – Trustee Jake Kurkjian

Trustee Jake Kurkjian reported that Linda Haase Kane has stepped into the Chairperson's role for the DRB. They still have an open position but are not anxious to fill it at the moment.

- d. Utilities, OEM, MBPC - Deputy Mayor Don Richardson

Deputy Mayor Don Richardson reported that he will be attending the next Manhasset Bay Protection Committee meeting via Zoom on Thur. June 18th. There was no meeting or update to report on OEM.

- e. Financial Update - Clerk Treasurer Barbara Peebles

- a. Year-end Budget Transfers *see attached schedule. The motion to approve budget transfers totaling \$39,811.00 was made by Trustee Jake Kurkjian, 2nd by Trustee Bob Broderick and unanimously approved.*

IV) Unfinished Business

- a. Resolution: 15 Rockwood East, (easement status)

Jim Antonelli joined the meeting via conference call. There was a robust discussion regarding the immediate need for repair and replacement – as Jim declared the condition to be an emergency. Trustee Jim Corcoran expressed that there is no need for a sidewalk. The scope of the work will focus on what is needed to replace culvert, repair road to shore up further erosion.

- b. Village Re-Opening Communication

Clerk Treasurer Barbara Peebles referenced the draft communication to send to the residents regarding Village Hall re-opening. All office staff have been vaccinated and are comfortable with re-opening as long as non-vaccinated visitors/employees continue to wear masks until further notice. Signs will be posted accordingly.

V) New Business - *see resolutions attached*

- a. Resolution to approve 5 new active Fire Fighters [R-6-2021-A]
- b. Resolution to appoint Fire Dept. Finance Committee (Kings Trust) [R-6-2021-B]
- c. Resolution/s for Capital project bid/s
 - i. Rockwood Culvert (a) & Road Repair (b) [R-6-2021-C] Declared Emergency
 - ii. LIRR Parking Lots [R-6-2021-D]
- d. Resolution for Beautification Project – Village Hall – Parkland Funds [R-6-2021-E]
- e. Resolution: D&B as Water Engineer for 1029 Plandome Ahbrew sub-division water main [R-6-2021-F]

VI) Abstract of Claims: Period 12-2020-2021

Board of Trustees reviewed the abstract report and invoices, for the Abstract of Claims #12-2020-2021 was unanimously approved ; General Fund \$388114.76, Water Fund \$30674.82, Capital Fund - \$5645.00, Trust & Agency \$775.00. TOTAL. \$425209.58.

Abstract of Claims: Period 01-2021-2022

Board of Trustees reviewed the abstract report and invoices, for the Abstract of Claims #12-2020-2021 was unanimously approved ; General Fund \$94279.01, Water Fund \$0, Capital Fund - \$0, Trust & Agency \$0. TOTAL. \$\$94279.01.

There being no further business before the Board, motion to close the meeting by Deputy Mayor Don Richardson, 2nd by Trustee Jake Kurkjian, and unanimously approved. Meeting ended at 8:27pm

Next Work Session – Monday July 12, 2021 at 6:30pm

Next Regular Board of Trustee Meeting Mon. July 12, 2021 at 7:00pm

Minutes submitted by Barbara Peebles
July 12, 2021

Approved July 12, 2021

Village Clerk/Treasurer

Village of Plandome Resolution 6-2021-A

Resolution to approve five additional firefighters into the Plandome Volunteer Fire Department.

RESOLUTION put forth to the Board of Trustees to approve and accept 5 new member registrations to the Plandome Volunteer Fire Department effective May 15, 2021, as dated on the memo received by the Fire Department.

BE IT RESOLVED that the Board of Trustees approved the following new members:
John Furlong Jr., Achot Azizyan, Kevin Moynihan, Ryan Sprotte, and Frank Walton.

WHEREAS, notification was sent to The Village Clerk on May 15, 2021, from Chief Tom Carroll,

RESOLVED, upon a motion by, Trustee Bob Broderick, 2nd by Trustee Jake Kurkjian, the foregoing was approved unanimously.

Resolution 6-2021-B

Resolution to approve the Fire Department Kings Trust Finance Committee of the Plandome Volunteer Fire Department.

RESOLUTION put forth to the Board of Trustees to approve the recommendation to re-establish the Fire Department Kings Trust Finance Committee.

WHEREAS the Fire Department Kings Trust Finance Committee shall include the following members: Trustee Bob Broderick (as Public Safety Commissioner), PFD Treasurer Blaise Heid, PFD Chief Tom Carroll (as Chair), PFD First Deputy Chief Sean Byrne (as Secretary) and one ex-PFD Chief Kevin Murphy.

WHEREAS the members term shall be effective immediately and expire March 31, 2022, and members shall be re-appointed by the Board of Trustees on an annual basis, and

WHEREAS the Fire Department Kings Trust Finance Committee will report to the Board of Trustees as needed via the Safety Commissioner as a member of the Fire Department Kings Trust Finance Committee.

BE IT RESOLVED that the Board of Trustees approves the recommendation put forth by the Chiefs of the Plandome Volunteer Fire Department on March 8, 2021.

RESOLVED, upon a motion by, Trustee Bob Broderick, 2nd by Trustee Jake Kurkjian, the foregoing was approved unanimously.

Resolution 6-2021-C

Resolution to approve Capital project – Rockwood Culvert (a) culvert replacement, and b) Rockwood Road East road repair).

RESOLUTION put forth to the Board of Trustees to move forward with the previously approved plan to address the road repair and culvert replacement at Rockwood Road East.

WHEREAS the Board has reviewed expert opinion of the village engineer, James Antonelli for the immediate necessity which he declared to be an emergency, and the Board of Trustees concurs,

WHEREAS the DEC permit will be appended to state significant erosion and therefore condition requires emergency work to avoid safety issues.

WHEREAS the Village Engineer will prepare two bid packets as soon as possible for a) culvert repair, and b) road repair as they may be two different contractors required.

WHEREAS the Village attorney will prepare agreement with private property owner at 15 Rockwood East, as necessary.

BE IT RESOLVED that the Board of Trustees approves the recommendation put forth by the Village Engineer, James Antonelli of Westside Engineering to prepare bid packets with the total cost estimated to be no more than \$150,000 for both a and b part of the project.

RESOLVED, upon a motion by Trustee Jim Corcoran, 2nd by Deputy Mayor Don Richardson, the foregoing was approved unanimously.

Resolution 6-2021-D

Resolution to approve LIRR Parking Lot #2 – South repaving and re-striping.

RESOLUTION put forth to the Board of Trustees to move forward with the previously approved plan to repave and re-stripe the larger parking lot area as is, that is without expansion.

WHEREAS the Board of Trustees have funded this capital project through proceeds of Bond November 2019;

WHEREAS the Board of Trustees decided to table the expansion plans at this time,

BE IT RESOLVED that the Board of Trustees authorizes the Village Engineer, Jim Antonelli of Westside Engineering to prepare a bid packet with an estimated cost of no more than \$80,000.

RESOLVED, upon a motion by, Trustee Jim Corcoran, 2nd by Trustee Jake Kurkjian, the foregoing was approved unanimously.

Resolution 6-2021-E

Resolution to approve Village Hall landscaping Village Beautification Plan.

RESOLUTION put forth to the Board of Trustees to authorize the landscaping around Village Hall north, west, and south sides as part of overall village Beautification Plan.

WHEREAS the Board has approved beautification projects that include re-landscaping funded from the Parkland Fund.

WHEREAS the scope of project includes removal and replacement of all shrubbery, clearance of handicapped ramp, and repair of stone wall on north side.

BE IT RESOLVED that the Board of Trustees approves the project estimated to be no more than \$15,000.

RESOLVED, upon a motion by Trustee Jim Corcoran, 2nd by Trustee Bob Broderick, the foregoing was approved unanimously.

Resolution 6-2021-F

Resolution to approve and accept D&B Engineers & Architects proposal with reference to the 1029 Ahbrew – 1029 Plandome Road water engineering project

RESOLUTION put forth to the Board of Trustees to approve and accept proposal from D&B Engineers & Architects dated April 16, 2021, for engineering services for water main improvements required for the proposed 5 lot subdivision at 1029 Plandome Road, Plandome, NY.

BE IT RESOLVED that the Board of Trustees approved the quote of \$27,000 to be paid from the 1029 Ahbrew escrow account established at First National Bank of Long Island.

WHEREAS, notification was sent to property owner, Mr. Bruce Bent requiring a \$40,000 escrow deposit.

WHEREAS the applicant and D&B Engineers & Architects will be notified to proceed upon receipt of escrow payment.

RESOLVED, upon a motion by, Trustee Jim Corcoran, 2nd by Trustee Bob Broderick, the foregoing was approved unanimously.