

**INC. VILLAGE OF PLANDOME  
BOARD OF TRUSTEES**

**Board of Trustees Regular Meeting – in person**  
**Monday, September 13, 2021, at 7:00pm**

**MINUTES**  
APPRVED



**Present:** Tom Minutillo, Jake Kurkjian, Bob Broderick, Jim Corcoran, Barbara Peebles  
**Absent:** Don Richardson

**Also present:** Bob Morici, Esq. , Paul Pepper, Esq.

**AGENDA**

I) Pledge of Allegiance

II) Administrative:

a. Approval of Minutes (July 12, 2021, and August 16, 2021)

*Motion to approve minutes by Trustee Jim Corcoran, 2<sup>nd</sup> by Trustee Jake Kurkjian; unanimously approved.*

*Member of the public expressed concern regarding the work done at Rockwood Road. Mayor Minutillo committed to having the village engineer re-evaluate and if follow up work is required. No contractor gets paid by the village until the village engineer approves.*

III) Department Reports:

a. Public Works – Trustee Jim Corcoran

*Trustee Jim Corcoran underscored the sense of urgency to replace the Public Works garage roof. Impending weather could exacerbate the condition causing a danger to employees and/or equipment. The Village Clerk invited 6 roofing companies to evaluate resulting in quotes ranging from \$38,000 to \$109,000.*

*An effort to find a more reasonable priced roofer is underway; with the requirement to start work quickly.*

b. Public Safety – Trustee Bob Broderick

*Trustee Bob Broderick provided an update from the Fire Department a) they are reviewing roster to ensure eligibility is accurate. b) Audit is scheduled for the Good & Welfare account. c) Fire Truck repair is covered by insurance and therefore ineligible for any FEMA reimbursement from Hurricane Ida. d) Clerk Barbara Peebles is working with Chief Tom Carroll for a Nassau County grant for radio dispatch and additional SCBA tanks.*

c. Design & Building, PATV – Trustee Jake Kurkjian

*Trustee Jake Kurkjian reported that there have not been any Zoning Board of Appeals nor Planning Board meetings. However a Zoning Board meeting is scheduled September 30<sup>th</sup>.*

- d. Utilities, OEM, MBPC - Deputy Mayor Don Richardson

*Tabled*

- e. Financial Update - Clerk Treasurer Barbara Peebles

*Clerk Treasurer Barbara Peebles reported that the annual Audit fieldwork has been completed. The preliminary financials indicate a healthy surplus of over \$250,000 that will be transferred to the capital fund. In addition the village has received full reimbursement from FEMA for the August 2020 Tropical Storm as well as 50% of the ARPA funds. There were no budget transfers.*

#### IV) Unfinished Business

- a. Truck replacement – lease or to purchase. *Resolution 09-2021-A – attached.*
- b. Local Laws:
  - i. Trees Law amendment. *Trustee Jim Corcoran is working with Paul Pepper to revise a draft of the amended Tree Law for review.*
  - ii. Exterior Lighting – *tabled*

#### V) New Business

- a. Resolution 09-2021-B - to approve additional new member Firefighters (Markowski, Carroccio, Gathy) *attached.*
- b. Manhasset Women’s Coalition Against Breast Cancer 5K run/walk – *Board approved*
- c. Noise Disturbance – *tabled for Executive Session*

#### VI) Abstract of Claims: Period 04-2021

*The Board of Trustees reviewed the abstract report, and related invoices for the Abstract of Claims #04-2020-2021 ; General Fund \$114,056.92, Water Fund \$59,759.46, Capital Fund - \$0, Trust & Agency \$0. TOTAL. \$173816.38. Motion to approve the Abstract was made by Trustee Jake Kurkjian, 2<sup>nd</sup> by Trustee Bob Broderick; unanimously approved.*

**Executive Session – entered 8:15pm, motion to exit Executive Session 8:25pm.**

Next Work Session - to be determined

Next Regular Board of Trustee Meeting Tue. October 12, at 7:00pm

*There being no further business before the Board, motion to close the meeting by Trustee Jake Kurkjian, 2<sup>nd</sup> by Trustee Bob Broderick, and unanimously approved. Meeting ended at 8:35pm.*

Minutes submitted by Barbara Peebles  
October 27, 2021

Approved November 3, 2021

*Barbara Peebles*  
Village Clerk/Treasurer

Date *11/8/21*

Inc. Village of Plandome

65 South Drive

Plandome, NY 11030

(516) 627-178-T (516) 627-8419-F

www.villageofplandome.org

**Village of Plandome Resolution 10-2021-A**

Resolution to authorize the purchase of a replacement truck for Public Works.

~ ~ ~ ~ ~

BE IT RESOLVED that the Board of Trustees has authorized the purchase of a new dump truck to replace the 2007 Ford dump trunk that has exceeded its useful lifespan.

WHEREAS, the Village requires the readiness of vehicle fleet for normal work but especially for the snow removal.

WHEREAS, the Village Clerk Treasurer has performed due diligence to confirm the lack of parts for repair as well as availability of new trucks with required specifications due to the slowdown of the supply chain for at least another year.

WHEREAS, the Board has authorized purchase of to \$71,000, and

WHEREAS, the Public Works Foreman and Clerk Treasurer will auction the 2007 Fort vehicle to the highest bidder. Anticipated price of \$5,500 minimum.

RESOLVED, upon a motion by, Trustee Jim Corcoran, and seconded by Trustee Robert Broderick, the foregoing was approved unanimously.

**Village of Plandome Resolution 9-2021-B**

Resolution accepting three new firefighter members into the Plandome Volunteer Fire Department.

~ ~ ~ ~ ~

BE IT RESOLVED that the Board of Trustees has approved new membership registration of new fighters to the Inc. Village of Plandome Volunteer Fire Department that duly elected three new firefighters to active membership effective dates noted below,

WHEREAS, notification was sent to the Village Clerk and according to Fire Department Regulation 2-3, the members Brian Markowski effective 6/8/2021, Al Carroccio effective 7/20/2021, and Michael Gathy effective 7/7/2021,

WHEREAS, the Village Clerk received registration from the Fire Department Secretary Frank Pelligrino by direction of the Chief on August 23, 2021.

RESOLVED, upon a motion by, Trustee Robert Broderick, and seconded by Trustee Jake Kurkjian, the foregoing was approved unanimously.