

INC. VILLAGE OF PLANDOME

BOARD OF TRUSTEES

Board of Trustees Regular Meeting - in person

Tuesday, October 12, 2021, at 7:00pm



Present:

Tom Minutillo, Don Richardson, Jake Kurkjian, Bob Broderick, Jim Corcoran, Barbara Peebles

Also present: Bob Morici. Esq.

AGENDA

Executive Session - 6:30pm

I) Pledge of Allegiance

II) ExteNet Litigation Update - Q&A

Village Attorney Bob Morici and Special Counsel Ed Ross provided an overview of the Court decision on ExteNet lawsuit. There were approximately 20 residents in attendance.

Board of Trustees moved to approval Resolution -10-2021-A (attached).

III) Administrative:

a. Approval of Minutes (September 13, 2021) - *tabled*

IV) Department Reports:

a. Public Works - Trustee Jim Corcoran

Trustee Jim Corcoran provided an update regarding the Public Works garage with an estimate of \$31,000 subject to required written proposal. Rockwood Road added repair work has been completed by McGowan, he was very responsive. Discussion on moving forward to the next top projects on the capital planning list. Willets Lane and the LIRR Lot #1 repair and repaving. Motion to authorize Jim Antonelli to prepare bids. Resolution 10-2021-D attached.

b. Public Safety - Trustee Bob Broderick

Trustee Bob Broderick had not received either Police or Fire Dept reports by time of meeting. The Fire Department entered into an IMA with PMLW Fire Department to borrow a van that has the radio and sirens needed as back up until Truck 842 is repaired. Fire truck repairs expected to be complete within 6 weeks.

c. Design & Building, PATV - Trustee Jake Kurkjian

*Trustee Jake Kurkjian provided update from Zoning Board of Appeals Meeting Sep. 30, 2021
11 North - approved, 27 The Terrace - denied, 17 Willets - approved*

*Design Review Board - Consulting member Susan Fooks (an Architect) to be appointed at Nov. meeting.
Planning Board – no meeting scheduled.*

d. Utilities, OEM, MBPC - Deputy Mayor Don Richardson

Deputy Mayor Don Richardson reported that he will attend the Manhasset Bay Protection Committee Meeting on Oct 14th. He reminded the Board about the septic system grants available.

Discussion regarding the Exenet installation permits included a recommendation by outside counsel to engage a new wireless engineer a consultant to mitigate the impact of the ten nodes to whatever extent possible. Resolution 10-2021-E attached.

e. Financial Update - Clerk Treasurer Barbara Peebles

Clerk Treasurer Barbara Peebles reported that the NYCOM Fall Training Seminar was very educational and well attended. (350 attendees with 95 new clerks). The field work for the audit has been completed and the Financials and Management letter should be completed shortly. Revenue Expense report was distributed with no variances of concern and no Budget transfers as at this time.

V) Unfinished Business

- a. Public Works Garage Roof - Resolution 10-2021-B attached**

VI) New Business

- a. Introduce amendment to Local Law Section 55-13 to amend dog bite fines.**
b. Accept findings of the Justice Court Audit – Resolution 10-2021-C attached.
c. Resolution to approve ExteNet permits – Resolution 10-2021-A attached.

VIII) Abstract of Claims: Period 05-2021

Board of Trustees reviewed the abstract report, and related invoices for the Abstract of Claims #05-2020-2021 ; General Fund \$444,405.03, Water Fund \$64,870.19, Capital Fund - \$320,00 Trust & Agency \$1489.73 TOTAL. \$511,084.95. Motion to approve the Abstract was made by Trustee Jake Kurkjian, 2nd by Trustee Jim Corcoran and unanimously approved.

Next Regular Board of Trustee Meeting Monday, November 8, 2021, at 7:00pm

There being no further business before the Board, motion to close the meeting by Trustee Jim Corcoran, 2nd by Trustee Bob Broderick, and unanimously approved. Meeting ended at 8:45pm.

Minutes submitted by Barbara Peebles
October 27, 2021

Approved November 8, 2021

Village Clerk/Treasurer

Barbara Peebles

Date

11/8/21

Inc. Village of Plandome

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Village of Plandome Resolution 10-2021-A

Resolution to as directed by the Supreme Court decision - attached

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MINUTES APPROVED

**Village of Plandome Resolution 10-2021-B**

Resolution to accept the findings of Justice Court annual audit.

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BE IT RESOLVED that the Board of Trustees has accepted the audit findings from Skinnon and Faber CPA, P.C. dated October 4, 2021.

WHEREAS, the Village requires an annual audit in accordance with Section 2019-a of the Uniform Justice Court Act.

WHEREAS, the Board of Trustees reviewed the Management letter.

RESOLVED, upon a motion by, Trustee Jake Kurkjian, and seconded by Trustee Jim Corcoran, the foregoing was approved unanimously.

Village of Plandome Resolution 10-2021-C

Resolution to authorize Public Works garage roof repair.

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BE IT RESOLVED that the Board of Trustees has authorized the repair of the Public Works Garage that needs immediate replacement,

WHEREAS, the Village sought quotes from six roofing companies and that lumber costs are at a spike due to shortages and companies are not readily available to commence the work. The urgency of the matter increased as the severe weather season is approaching,

WHEREAS, Trustee Jim Corcoran identified the lowest responsible quote from Divine Will Roofing Company that provided a cost saving alternative not to replace the entire roof with new plywood. The motion was made to award the project at the cost of \$31,000.

RESOLVED, upon a motion by, Trustee Jim Corcoran, and seconded by Deputy Mayor Don Richardson, the foregoing was approved unanimously.

**Village of Plandome Resolution 10-2021-D**

Resolution to authorize Village Engineer to prepare bids for LIRR Parking Lot #1 North and Willets Lane repair and repaving.

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BE IT RESOLVED that the Board of Trustees has authorized the Village Engineer to be directed to prepare bid packets for two capital projects.

WHEREAS, the Village requires bids for Willets Lane repair and repaving, and the LIRR Parking Lot #1 (North) repair and repaving with the following pre-requisites.

WHEREAS, the Board of Trustees requires the engineer to scope the LIRR parking lot after the LIRR addresses drainage issues that the Village is not responsible for; and the engineer to include replacement of missing or damaged Belgian blocks and potholes on Willets Lane.

RESOLVED, upon a motion by, Trustee Jim Corcoran, and seconded by Trustee Robert Broderick, the foregoing was approved unanimously.

**Village of Plandome Resolution 10-2021-E**

Resolution to engage wireless consultant to mitigate the ExteNet decision.

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BE IT RESOLVED that the Board of Trustees has approved the agreement with a new wireless engineer, HENNINGSON, DURHAM & RICHARDSON ARCHITECTURE AND ENGINEERING, P.C.  
"ENGINEER

WHEREAS, the Village requires an engineer in support of the ExteNet installation of ten wireless nodes per the Court Decision issued,

WHEREAS, the Board of Trustees has authorized the engagement up to \$8500.00.

RESOLVED, upon a motion by, Deputy Mayor Don Richardson, and seconded by Trustee Jim Corcoran, the foregoing was approved unanimously.

**Village of Plandome Resolution 10-2021-F**

Resolution to replace the Public Works garage roof.

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BE IT RESOLVED that the Board of Trustees has approved the quote received by Divine Will Home Improvements subject to a written proposal in the amount of \$31,000,

WHEREAS, the Village requires an immediate repair and replacement of the roof, and the Village Clerk Treasurer received five written estimates ranging from \$38,000 - \$109,000 which is far greater than anticipated due to supply chain issues causing material shortages.

WHEREAS, the Board of Trustees has authorized the repair not to exceed \$31,000.

RESOLVED, upon a motion by, Deputy Mayor Don Richardson, and seconded by Trustee Jim Corcoran, the foregoing was approved unanimously.