

**INC. VILLAGE OF PLANDOME**  
**BOARD OF TRUSTEES**  
**Regular Meeting**  
**Monday, January 11, 2021 at 7:00pm**



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Meeting via Video Conference: <a href="https://www.gotomeet.me/BarbaraPeebles">https://www.gotomeet.me/BarbaraPeebles</a>	Meeting via teleconference: (872) 240-3212, Access Code: 203-036-269
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**Attendance:**

Tom Minutillo, Don Richardson, Jim Corcoran, Bob Broderick, Barbara Peebles

**Absent:** Jake Kurkjian

**Also in attendance:** Bob Morici, Esq. , Paul Pepper, Esq.

**AGENDA**

I) Pledge of Allegiance

II) Administrative:

- a. Roll Call
- b. Approval of Minutes

*Minutes of the December 14, 2020 Board of Trustee Meeting were reviewed and approved. Motion by Trustee Jim Corcoran, 2<sup>nd</sup> by Trustee Jake Kurkjian, and unanimously approved.*

III) Department Reports:

a. Public Works

*Trustee Jim Corcoran reported on the outcomes of meeting with Andy Bartels and Barbara Peebles to determine the prioritization and validation of capital projects for the village. i) Moving forward with Rockwood Culvert, preparation of bid packet as approved prior, and MOU required with resident Yang of 15 Rockwood East. ii) Recommendation to move forward with beautification aspect of the LIRR project and determine timeline for repaving – revisit parking usage in a few months.*

b. Public Safety

*Trustee Bob Broderick reported that the Police and Fire Dept reports had not been provided. Clerk Barbara Peebles advised the Board that our designated Police Officer has been replaced again.*

c. Design & Building, PATV –

*Trustee Jake Kurkjian absent. Clerk Barbara Peebles reported that there are no DRB, Planning or Zoning Board meetings on the calendar. Clerk Barbara Peebles offered to provide Trustee Jake Kurkjian with regular Building Permit Reports as well as any projects/applications on the agenda for any of the Boards as they are scheduled.*

d. Utilities, OEM, MBPC

*Deputy Mayor Don Richardson reported there was no activity to update and there were no meetings during past month.*

e. Clerk / Treasurer Update

*Clerk Treasurer Barbara Peebles reported on positive highlights of the YTD Revenue/Expense Report including Building Department revenue projections 184% of target. FEMA estimate of \$25,000 for Tropical Storm reimbursement. Unpaid taxes are about the same as last year at this point. A high-level timeline was discussed regarding the Tax Assessment/Budget process with details sent to the Board the following week. A special meeting will be scheduled before month-end for approval of Tentative Tax Assessment. Notice published in local press.*

IV) Unfinished Business

a. MLWD – Inter Municipality Agreement

*The Board and Village Attorney reviewed the draft Inter-Municipality Agreement between the Village of Plandome and Manhasset Lakeville Water Department. Upon motion by Deputy Mayor Don Richardson and 2<sup>nd</sup> by Trustee Bob Broderick, the IMA was unanimously approved. [R01-2021-A]*

V) New Business

a. Approval to reimburse Fire Dept – Kings Trust interest (see email 12/11/20)

*Resolution to release interest earning on the Fire Department “Kings Trust” account. Period ending 5/31/2019 and period ending 5/31/2020. Total \$8,160.30 [R01-2021-B]*

b. 15 Rockwood – pool variance - *tabled*

c. Code Amendment – overgrowth - *tabled*

d. Miscellaneous – 1) Clerk Treasurer Barbara Peebles reminded the Board of the upcoming village election process and timeline. 2) The Annual Tree Maintenance service commenced January 11, 2021.

VI) Abstract of Claims: Period 7-2021

*Board of Trustees reviewed the abstract report, pending review of invoices, the Abstract of Claims #07-2020-2021 was unanimously approved ; General Fund \$78,323.54, Water Fund \$18,304.45, Capital Fund - \$102,251.65, Trust & Agency \$910.00. TOTAL. \$199,789.64. Trustees visited the Clerk's office the week of Jan 11, 2021 to review actual invoices associated with the abstract and approved.*

*There being no further business before the Board, motion to close the meeting by Trustee Jim Corcoran, 2<sup>nd</sup> by Deputy Mayor Don Richardson, and unanimously approved. Meeting ended at 8:17pm.*

Next Work Session – none scheduled

Next Regular Board of Trustee Meeting Mon. February 8, 2021 at 7:00pm

Minutes submitted by Barbara Peebles  
February 8, 2021

Approved February 8, 2021

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Village Clerk/Treasurer      Date

**Plandome Resolution 1-2021-A**

Resolution for the Board of Trustees to enter into an inter-municipal agreement with Manhasset Lakeville Water District.

BE IT RESOLVED that the Board of Trustees agreed to formalize the IMA between Inc. Village of Plandome and Manhasset Lakeville Water District.

WHEREAS, the IMA formalizes miscellaneous services provided by the MLWD to the Inc. Village of Plandome at no additional expense.

RESOLVED, upon a motion by, Deputy Mayor Don Richardson and seconded by Trustee Bob Broderick, the foregoing was approved unanimously.

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**Plandome Resolution 1-2021-B**

Resolution for the Board of Trustees to release annual interest payments from the Fire Department "Kings Trust" account with Flushing Bank.

BE IT RESOLVED that the Board of Trustees agreed to release two annual interest payments to the Fire Department Good & Welfare account for interest earned in fiscal period ending 5/31/2019 in the amount of \$3954.45 and for period ending 5/31/2020 in the amount of \$4205.85, total \$8160.30.

WHEREAS, the endowment to the Plandome Fire Department of \$250,000.00 requires the village to transfer the interest earning to the Fire Department Good & Welfare account on an annual basis,

WHEREAS, the Village accountants have completed the audit and filed final financial statements according to policy,

RESOLVED, upon a motion by, Trustee Jim Corcoran and seconded by Deputy Mayor Don Richardson, the foregoing was approved unanimously.