

**INC. VILLAGE OF PLANDOME  
BOARD OF TRUSTEES  
REGULAR MEETING**

**Monday, October 21, 2019 at 8:00pm**

**MINUTES**  
APPROVED



Board Present: Tom Minutillo, Andy Bartels, Don Richardson, Greg Westfall, Ray Herbert

Also present: Barbara Peebles, Village Clerk & Treasurer, John Ritter ESQ, Village Attorney,  
Anthony LePore, ESQ (CityScape Consultants, LLC)

**AGENDA**

I) Executive Session – (6:30pm) – 2<sup>nd</sup> floor

*The Board entered into Executive Session to discuss legal matters. Motion to close Executive Session at 7:53pm, unanimously approved.*

**Regular Meeting**

II) Pledge of Allegiance

III) Approval of the Minutes – Work Session Oct. 7<sup>th</sup> and Regular Meeting Sep. 9<sup>th</sup>, 2019.

*Motion to approve minutes, unanimously approved.*

IV) Department Reports:

a. Public Works

*Trustee Andy Bartels reported on plans regarding the Willets Lane drainage project, that will go out to re-bid due to the changes in engineering/scope.*

*Motion to repave a portion of Plymouth Road not to exceed \$40,000; 2<sup>nd</sup> by Trustee Don Richardson, unanimously approved.*

b. Public Safety, MBPC

*Deputy Mayor Ray Herbert attended the Manhasset Bay Protection Committee meeting on Oct 17, 2019. He reported that they are considering increasing annual membership dues as they have not been increased in 20 years. (20% increase from \$1500 to \$1800)*

*Deputy Mayor Ray Herbert read the monthly Police Report appended to the minutes. No Fire Department Reports were submitted. Clerk Barbara Peebles will follow up with Fire Dept to request that monthly reports be provided to Clerk's office prior to Trustee meetings.*

*On October 24, 2019 there was a meeting with Army Corps of Engineers regarding surge barriers. No additional information at this time.*

*The bid for the Fire Truck will be handled by Humes & Wagner, same as last purchase. Chief Becker will provide specifications to John Ritter. Clerk Barbara Peebles will advise and coordinate accordingly.*

c. Design & Building, PATV

*Trustee Greg Westfall met with David DeRienzis to review current projects before the Design Review Board.*

d. Utilities, OEM

*Trustee Don Richardson reported that PSEG has sent notification to residents regarding their annual tree trimming schedule. The next Office of Emergency Management meeting is October 30, 2019.*

e. Clerk/Treasurer Update

*Clerk Barbara Peebles reported the status of the field work for the Annual Audit is underway. Rev/Exp Comparison Report was shared with no issues or budget transfers for this period.*

V) Unfinished Business

a. Fire Dept - "active"

- i. Cancer Insurance
- ii. Health Insurance

*There was a discussion regarding the NY State definition of "active firefighter" as relates to eligibility for mandatory cancer insurance coverage as well as eligibility to participate in the Village health insurance.*

VI) New Business

- a. Traffic signs - *John Ritter will look into the law and come back with options.*
- b. Plandome Junior Fire Fighters - Germany Exchange program - *Deputy Mayor Ray Herbert indicated that the Fire Dept would like to participate in an exchange program. He will get further details; however a key requirement will be that the village be indemnified.*
- c. Plandome Women's Club - *Clerk Barbara Peebles will look into price to paint the 2nd floor.*
- d. Tree denial - *A resident wants to appeal a denial by code enforcement as well as village arborist. Clerk Barbara Peebles will advise the next recourse is to submit application to Zoning Board of Appeals.*
- e. LIRR Parking Lot plantings - *tabled.*

VII) Abstract of Claims

*The Board reviewed all vouchers, Motion to approve by Trustee Andy Bartels, 2nd by Trustee Greg Westfall; upon motion the abstract of Claims (October 2019) #05-2019\_2020 was unanimously approved; General Fund \$82,803.08, Water Fund \$ 137,428.94, Capital Fund - \$114,803.08; Trust & Agency \$7,974.50; TOTAL \$342,927.96.*

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*There being no further business before the Board, motion to close the meeting by Trustee Andy Bartels, 2nd by Trustee Greg Westfall. Unanimously approved. Meeting ended at 9:50pm.*

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Minutes submitted by Barbara Peebles  
February 11, 2020

Approved March 16, 2020

Barbara Peebles 4/1/2020  
Village Clerk/Treasurer      Date

Next BoT Working Session Mon. Nov. 4, 2019 at 7:00pm

Next Regular BoT Meeting & Public Hearing (ExteNet) Mon. Nov. 18, 2019 at 8:00pm