

INC. VILLAGE OF PLANDOME
BOARD OF TRUSTEES
REGULAR MEETING
Monday, Feb. 10, 2020 at 7:00pm



Present: Tom Minutillo, Andy Bartels, Ray Herbert, Don Richardson, Greg Westfall, Barbara Peebles
Absent: n/a
Also Present: n/a

AGENDA

- I) Pledge of Allegiance
- II) Approval of Minutes

Minutes for January 21, 2020 Work Session and Regular Meeting and February 3, 2020 Work Session were reviewed by Board prior to the meeting. Trustee Andy Bartels motion to approve, 2nd by Deputy Mayor Ray Herbert, unanimously approved.

III) Department Reports:

a. Public Works

Trustee Andy Bartels reported that Steve Flynn requested a new truck and will add the item for consideration during next budget discussion. Current vehicle has 40,000 miles and net expense with trade-in estimate is \$25,000. An update on the LIRR Parking lot expansion of 20-24 spaces included three items: a) pending easement draft from John Ritter, b) Nelson & Pope to rework engineering plan to accommodate east side expansion, c) target date for release of bid book is March – pending response from Nelson & Pope.

Trustee Andy Bartels also mentioned future work required around the Village Green, with angled Belgium blocks to be installed to prevent further erosion.

Manhasset Glenn II – maintenance bond. DER Consulting presented an assessment to determine what % of recent Plymouth Road repair would be allocated to the MGII construction. John Ritter, Trustee Andy Bartels are in agreement with DER estimate of \$25,000. A resolution will be drafted for next Regular Meeting.

b. Public Safety, MBPC

Deputy Mayor Ray Herbert read the Fire Dept and Police Report, appended to these minutes. He will be meeting with the Chiefs to review expectations for the FD Budget.

Manhasset Bay Protection Committee next meeting is Feb.13, 2020.

c. Design & Building, PATV

Trustee Greg Westfall provided an update on the Design Review Board meeting of Jan 22, 2020. Resident Katie McEnroe is the liaison with PATV, no update provided.

d. Utilities, OEM

There was no update regarding the Extenet application or litigation at this time. Trustee Don Richardson reported that the last OEM Meeting was well-attended with Chief of Police from several local villages. Next meeting February 26, 2020.

e. Clerk/Treasurer Update

Clerk Barbara Peebles provided Finance Update to include: a) no Budget Transfers this period, b) Audit has been approved and filed with all regulatory organizations, c) audit response letter to be finalized and forwarded to Skinnon & Faber, d) Budget process is ahead of schedule and 1st draft was well received with minimal adjustments pending further discussion prior to finalization, e) Tentative Assessment Roll has been approved and made available according to NY State requirements.

IV) Unfinished Business

a. LIRR Parking Lot - *discussed in section III a.*

V) New Business

a. LIRR permit rate increase - *Mayor tabled until future meeting.*

b. Employee enhanced benefit proposal - *Mayor tabled until future meeting.*

c. DER - annual reimbursement for liability insurance coverage (not to exceed \$1500.)

d. Cyber Security - *Trustee Andy Bartels suggested we review what protocols and products we have in place to protect the village against any cyber-attacks. Clerk Barbara Peebles will report back to the Board.*

Trustee Don Richardson made a motion for the Village to reimburse DER Consulting for liability insurance not to exceed \$1500.00 annually. The Clerk has a copy of the policy certificate and invoice on file. Trustee Andy Bartels 2nd the motion and unanimously approved.

VI) Abstract of Claims

The Board reviewed all vouchers, Motion to approve by Trustee Andy Bartels, 2nd by Trustee Don Richardson; upon motion the abstract of Claims [February 2020] #09-2019_2020 was unanimously approved; General Fund \$92,238.69, Water Fund \$15,151.20, Capital Fund - \$2160.00, Trust & Agency \$1,553.50; TOTAL \$111,103.39



There being no further business before the Board, motion to close the meeting by Trustee Greg Westfall, 2nd by Deputy Ray Herbert. Unanimously approved. Meeting ended at 8:37pm.

Minutes submitted by Barbara Peebles
February 11, 2020

Approved March 16, 2020

Barbara Peebles 4/1/2020
Village Clerk/Treasurer Date

Next Regular BoT Meeting Mon. March 9, 2020 at 7:00pm