



Present: Ray Herbert, Andy Bartels, Don Richardson, Barbara Peebles
Absent: Lloyd Williams, Katie Saville
Guest: John Ritter

AGENDA

I) Pledge of Allegiance

II) Approval of Minutes (Regular BOT Meeting – Dec 10, 2018 and Work Session Jan. 7, 2019.) *Motion to approve by Trustee Bartels, 2nd by Trustee Richardson. Motion carried with unanimous approval.*

III) Department Reports:

a. Public Works

Trustee Bartels reported that the Village received specs and drawings for the Rockwood Culvert, motion to bid out the project not to exceed \$100,000. Trustee Richardson 2nd, motion carried.

Stonytown & Plandome Road project. Trustees decided that the project would need to be joint with Plandome Manor and Trustee Bartels and Deputy Mayor Herbert will discuss with Mayor Donno first with the goal of approaching Judi Bosworth jointly.

Open item: PSEG & National Grid – Plandome Road - ensure curb to curb repair at end of project.

b. Public Safety, MBPC

Deputy Mayor Herbert read the Fire Department and Police Department Monthly reports, (appended to minutes). Attended MBPC Meeting Jan. 10, 2019, topics included water quality improvement grants, seabins to clean plastic waste from water for recycling, water monitors equipment. Motion to pay annual dues to MBPC that have remained at \$1500., 2nd by Trustee Richardson, motion carried.

c. Design & Building, PATV – no report. Trustee Saville absent

d. Utilities, OEM

Trustee Richardson reported that the Village should expect an update from FCC regarding the maximum fee a Village can collect for DAS cell towers. Trustee Richardson is in process of updating the Comprehensive Emergency Management Plan (CEMP). Trustee Richardson attended PWM OEM meeting Jan. 23, 2019 and will attend the next meeting on Feb. 27, 2019.

e. Clerk/Treasurer Update

Clerk/Treasurer Barbara Peebles provided mid-year 6 month Revenue/Expense Report highlighting adjustments and budget transfers. Clerk/Treasurer Peebles reported that she successfully negotiated an increased interest rate with Flushing Bank from .085% to 1.9% effective November 2018. Skinnon & Faber has provided part time accountant as suggested in Audit findings to

reconcile all bank statements each month. Next month we will work on closing previous year water and reconcile accordingly.

IV) Unfinished Business

a. FD Cancer Insurance Mandate

The Board discussed the updated Fire Department Census. Village Attorney to research further and send memo the week of Jan 21, 2019.

b. Updates CEMP – noted above III.d

V) New Business

a. Village Holidays Resolution

Motion to accept the official Village Holidays for 2019, motion carried.

b. Board of Trustees Meeting Schedule Resolution

Motion to accept the official Board of Trustee Meeting schedule for 2019, motion carried.

c. Policy on minimum reserve fund

Motion to adopt Village policy on minimum fund balance, motion carried

d. Denihan Project – request for release of funds

*Motion to release the Performance Bond and convert to Maintenance Bond for one year.
<resolution appended to minutes>.*

e. Appointment of new Members of Planning and Zoning Board of Appeals

i. Planning – Keith Connors, Charlie Hon, Thomas Matesich

ii. Zoning – Robert Broderick

Deputy Mayor appointed new members to the Planning and Zoning Board of Appeals, Trustees in unanimous agreement.

f. Resolution – accepting new members of Plandome Fire Department

i. Valerie Gavora, Mark McKenna, Brad Coppens, William Wallace

Motion to accept new Fire Department members, motion carried.

g. Approval refund SCAR payment

Motion to approve refund of \$900.00, motion carried

h. Tentative 2019/2020 Tax Assessment

Tabled for Special BOT Meeting Feb 1, 2019.

i. Unpaid Tax Report – status of list

Clerk/Treasurer/Tax Assessor presentation Unpaid Tax Report.

VI) Abstract of Claims

Abstract of Claims - BOT reviewed, Motion to approve by Trustee Richardson, 2nd by Trustee Bartels; motion carried. Upon motion by Deputy Mayor Herbert the abstract of Claims #07-2018-2019 was unanimously approved; General Fund \$112,740.55, Water Fund \$220,233.83, Capital Fund - \$4700.00, Trust & Agency \$7489.02 Total \$140,839.40

RESOLUTIONS ATTACHED

Next Working Session Mon. Feb. 4, 2019 at 7:00pm

Regular BOT Meeting Mon. Feb. 11, 2019 at 8:00pm

RESOLVED that the Board agrees with the recommendation by the Village Engineer to convert the Performance Bond valued at \$94,713.00 to a Maintenance Bond at same value for 26 The Project LLC for one year from reissue date "to ensure the construction from defects from construction and/or workmanship issues." **Upon delivery of a Maintenance Bond in an equal amount.** Upon a motion by Trustee Richardson and seconded by Trustee Bartels, the foregoing was approved upon delivery of a Maintenance Bond of equal amount.

As required by law, the Clerk presented the Board with the Warrant of Unpaid Village Taxes as of February 1st, 2016 for fiscal 2018/19 (report appended to these minutes).

There being no further business before the Board, Trustee Richardson moved to close the meeting at 10:00 pm. The motion was seconded by Trustee Bartels and unanimously approved.

Minutes submitted by Barbara Peebles
February 9, 2019

Approved February 11, 2019

Barbara Peebles 2/11/19
Village Clerk/Treasurer Date