

**INC. VILLAGE OF PLANDOME  
BOARD OF TRUSTEES  
REGULAR MEETING & PUBLIC HEARING  
Monday, May 13, 2019 at 8:00pm**



Present: Tom Minutillo, Ray Herbert, Andy Bartels, Don Richardson, Greg Westfall, Barbara Peebles  
Absent: none  
Guest: John Ritter

**AGENDA**

- I) Pledge of Allegiance
- II) Public Hearing - ExteNet

*Stenographer did not arrive for meeting therefore there is no transcript. In general, most audience questions centered around legal questions and village code issues, macro vs. small cell, and many encouraged the Board to engage an expert in the field, whether legal counsel and/or consultant.*

**Regular Meeting**

III) Department Reports: *Mayor tabled the departmental reports due to the late hour.*

- a. Public Works
- b. Public Safety, MBPC
- c. Design & Building, PATV
- d. Utilities, OEM
- e. Clerk/Treasurer Update

IV) Unfinished Business

V) New Business

- a. Resolution to approve Annual Storm Water Report (appended to minutes)
- b. Resolution to approve Tax Warrant (appended to minutes)

VI) Abstract of Claims

*The Board reviewed all vouchers, Motion to approve by Deputy Mayor Ray Herbert, 2nd by Trustee Don Richardson; upon motion the abstract of Claims #12-2018-2019A was unanimously approved; General Fund \$74,674.55, Water Fund \$16,639.37, Capital Fund - \$2000.00, Trust & Agency \$6,152.70 Total \$99,466.62 AND abstract of Claims #12-2018-2019B General Fund \$419,055.18, Water Fund \$20,768.39, Capital Fund - \$2400.00, Trust & Agency \$5,394.35 Total \$447,617.92*

*There being no further business before the Board, motion to close the meeting by Trustee Greg Westfall, 2nd by Trustee Don Richardson. Unanimously approved. Meeting ended at 10:55pm.*

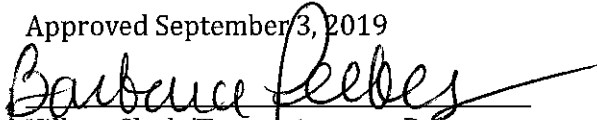
Reminders:

Next Working Session Mon. June 3, 2019 at 7:00pm

Regular BOT Meeting Mon. June 10, 2019 at 8:00pm

Minutes submitted by Barbara Peebles  
August 5, 2019

Approved September 3, 2019

  
Village Clerk/Treasurer      Date  
9/3/19

**RESOLUTIONS – MAY 2019**

Resolution 05-13-2019-A, Annual Stormwater Report

Resolution 05-13-2019-B, Tax Warrant

Incorporated Village of  
**P L A N D O M E**

In 1911, Plandome  
incorporated village  
area. "Plandome" is  
two Latin words,  
meaning



became the first  
in the Marshasset  
a name derived from  
platus and domus  
simple home.

**Mayor**  
Thomas S. Minutillo

**Trustees**  
*Deputy Mayor and  
Public Safety Commissioner*  
Raymond Herbert

*Utilities Commissioner*  
Donald Richardson

*Public Works Commissioner*  
Andrew Bartels

*Design Review/Building  
Dept. Commissioner*  
Gregory Westfall

**Village Office**  
*Village Clerk/Treasurer*  
Barbara Peebles

*Deputy Village Clerk  
and Court Clerk*  
Kim Femminella

*Building Inspector*  
David DeRienzi

**Other Officials**  
*Village Justice*  
James D. Kiley

*Acting Village Justice*  
Edward Henderson

*Fire Chief*  
Paul Becker

*Zoning Board Chairman*  
A. Scott Wilson

*Planning Board Chairman*  
Richard Lombard

*Public Works Foreman*  
Steven Flynn

*Village Historian*  
A. Scott Wilson

**TAX WARRANT 2019 - 2020**

Date: May 13, 2019

To: Barbara Peebles, Village Clerk & Tax Collector

YOU ARE HEREBY DIRECTED to receive and collect from the several persons named in the 2019 /2020 Tax Roll hereunto annexed, the several sums stated in the "Total Tax" column thereof opposite their respective names, being a total sum of \$ 2,664,004 at the rate of 1.71710 per \$100.00 of assessed value for the 2019/2020 Village Budget.

YOU ARE FURTHER DIRECTED to receive and collect such sums in two (2) payments between the first day of June and the FIRST day of July, 2019 (first half payment) and between the first day of November and the SECOND day of December, 2019 (second half payment) both inclusive; and thereafter to collect with such of the sums as have not been theretofore collected, an additional charge of five percent (5%) for the first month or fraction thereof and one percent (1%) for each additional month or fraction thereof as mandated by the State of New York until paid.

YOU ARE FURTHER DIRECTED to file the Tax Roll and Warrant in your office and on the first day of February, 2019 deliver to the Board of Trustees a listing of all taxes remaining due and unpaid; describing each parcel of real property upon which taxes are unpaid and the person or persons to whom the parcel is assessed.

Respectfully,

Thomas Minutillo  
Mayor, Inc. Village of Plandome

Amended and approved by administrative resolution to correct rate on Jul 1, 2019

**VILLAGE OF PLANDOME  
RESOLUTION  
STORM WATER MANAGEMENT ANNUAL REPORT (May 13, 2019)**

The Village of Plandome completed the Annual Storm Water Management Report on May 6, 2019, 2018. The report was prepared by James Antonelli of West Side Engineering for the period March 2018, to March 9, 2019. The draft report had been posted on the Village website on May 1, 2019, and available at the Village Hall for review by the public. To date, no comments have been received. The Inc. Village of Plandome Board of Trustees acknowledged that the Annual Report was to be filed with the New York State Department of Environmental Conservation no later than June 1, 2019. On May 13, 2019<sup>th</sup>, Mayor Thomas Minutillo signed the MS4 Municipal Compliance Certification (MCC) Form that was included in the final Storm Water Management Annual Report submission to the New York State Department of Environmental Conservation. Upon discussion and review of the requirements, a copy of the report was directed to be annexed to the minutes. Accordingly, on motion duly made and seconded, the Board unanimously approved.

Barbara Peebles

A handwritten signature in cursive script that reads "Barbara Peebles". The signature is written in black ink and includes a long horizontal flourish extending to the right.

Village Clerk / Treasurer

May 14, 2019