

INC. VILLAGE OF PLANDOME

BOARD OF TRUSTEES

Board of Trustees Regular Meeting & Public Hearing-

Monday, June 12, 2023 at 7:00pm - 2nd floor



Present:

Tom Minutillo, Jake Kurkjian, Don Richardson, Jim Corcoran, Bob Broderick, Barbara Peebles

Also Present: Paul Pepper, Esq.

Meeting Agenda

I) Pledge of Allegiance

II) Guest Speaker – Nassau County Police Commander 3rd Precinct, Inspector Mark Vitelli

Inspector shared updates and crime prevention tips. A robust conversation with multiple residents and Board of Trustees. In summary, the Commander agreed to evaluate potential Stop sign location on Brookside, increase patrol of LIRR Parking lot, consider posting Police officer during rush hour, and evaluating speed signs at key intersections and the use of the village speed radar gun.

Unrelated – Resident Alice King questioned the village recycling program. Clerk/Treasurer Barbara Peebles followed up with DeJana. They confirmed with photos and an email blast was sent to residents.

III) Approval of minutes (May 8, 2023) – *approved.*

IV) Department Reports:

a. Public Works – Trustee Jim Corcoran

Trustee Jim Corcoran reported that the bid was released for the road work projects to include Oakland Lane, Parkwood Road, and the Terrace. South Drive job was completed without incident and full restoration is planned next month. Trustee Jim Corcoran also noted that the LIRR is doing an outstanding job with the renovation work at the station.

b. Public Safety – Trustee Bob Broderick

Trustee Bob Broderick read the Police and Fire Department monthly reports.

c. Design & Building, PATV – Trustee Jake Kurkjian

Trustee Jake Kurkjian reported that he continues to meet with the Building Inspector, David DeRienzi on a regular basis to get updates on the Design Review Board (DRB), and any Code Enforcement issues. There are multiple new dwellings underway, and none are requiring a Zoning variance at this time. The Nassau County Group home has been sold. This property will be returned to the village tax rolls for 1st time in over thirty years.

d. Utilities, OEM, MBPC - Deputy Mayor Don Richardson

Deputy Mayor Don Richardson asked Clerk/Treasurer Barbara Peebles to provide an update on ExteNet. Permits have been issued.

Manhasset Bay Protection Committee (MBPC) have been busy working on the restoration/"re-seeding" of shellfish project and improvements have been showing. The Port Washington Office of Emergency Management (OEM) – no activity.

e. Financial Update - Clerk Treasurer Barbara Peebles

Clerk/Treasurer Barbara Peebles provided the full year Revenue/Expense Report along with budget adjustments for year-end.

- i. Year-end Highlights, Budget Transfers - Preliminary results look favorable for a surplus. Received \$2763.00 in Comp Alliance rebate due to performance. Employee medical has reduced by 3% mid-year. Surplus funds enabled a replenishment of the contingency to cover other unbudgeted expenses.

V) Unfinished business

- a. LIRR Drainage issue – Stonytown Road and Plandome Manor – Village Attorney to contact Walden Engineers for engagement quote. Expense to be shared with Plandome Manor.
- b. Local Law Requiring Nitrogen-Reducing Septic Systems – to be Public Hearing July 10, 2023
- c. Local Law Amendment - Chapter 152 Telecommunications, Facilities, Wireless – to be Public Hearing July 10, 2023

VI) New Business

- a. Approve Manhasset Women’s Coalition Against Breast Cancer - Walk/Run 5K on October 1st. [R-06-2023-A] ✓
- b. Adopt NY State new 2-year eligibility requirement for Firefighter tax exemption -- to be Public Hearing July 10, 2023
- c. Approve five new fire fighters to join Plandome Volunteer Fire Department. [R-06-2023-B] ✓

VII) Executive Session – Motion to enter Executive Session by Deputy Mayor Don Richardson, 2nd by Trustee Jim Corcoran at 8:40pm to discuss legal matters. Executive Session ended at 9:35pm.

VIII) Abstract of Claims: Period 01-2023-24

The Board of Trustees reviewed the abstract report, and related invoices for the Abstract of Claims #01-2023-2024 ; General Fund \$484,860.36, Water Fund \$68,695.12, Capital Fund - \$0.00, Trust & Agency \$0. TOTAL. \$553,555.48. Motion to approve the Abstract was made by Trustee Bob Broderick, 2nd by Deputy Mayor Don Richardson, and unanimously approved.

There being no further business before the Board of Trustees , motion to close the meeting by Trustee Bob Broderick, 2nd by Trustee Jim Corcoran, and unanimously approved. The meeting ended at 9:36pm.

Submitted by Barbara Peebles July 18, 2023	
Approved September 11, 2023	
_____	_____
Village Clerk/Treasurer	Date

Next Regular Board of Trustee Meeting July 10, at 7:00pm

Village of Plandome Resolution R-06-12-2023-A
Dated June 12, 2023

APPROVE ANNUAL MANHASSET WOMEN'S COALITION 5K RUN

BE IT RESOLVED that the Board of Trustees approved the Manhasset Women's Coalition 5K run with a route through Plandome on October 1, 2023.

WHEREBY, the Village of Plandome supports an important cause on an annual basis and Manhasset Women's Coalition;

FURTHER, the Manhasset Women's Coalition 5K provides the required insurance to protect the village.

THEREFORE, NOW BE IT RESOLVED, that the Board of Trustees of the Incorporated Village of Plandome approves Manhasset Women's Coalition 5K request dated June 6, 2023.

RESOLVED, upon a motion by, Trustee Jake Kurkjian, and second by Trustee Jim Corcoran, the foregoing was approved unanimously.



Manhasset Women's Coalition Against Breast Cancer
PO Box 1007
Manhasset, NY 11030

June 6, 2023

Board of Trustees
Village of Plandome
65 South Drive
Manhasset, NY 11030

Dear Sirs and Madams,

I am writing on behalf of the Manhasset Women's Coalition Against Breast Cancer. We are requesting permission to run our 24th annual 5k race through the streets of your villages on October 1, 2023 between 9:30am and 10:30am. We have added all villages including the Town of North Hempstead, Village of Plandome Heights, Village of Plandome, Villages of Plandome Manor and Village of Flower Hill as additional insured on our Certificate of Liability Insurance. In addition, we will be securing the proper permits and permission from the Nassau County Police and the Park Commission.

The race will start at Plandome Road and Memorial Drive go up Plandome Road to Plandome Court South, to Plandome Court, to Heights Road, to Brookside Road, to Stonytown Road, to Rockywood Road, to Woodedge Road, To Pinewood and Mason Drive, to Nassau Avenue, to Onderdonk Road and finishing on Andrew Street.

Thank you for your consideration in this matter. If you have any questions or need any additional information, please feel free to contact me at 516-547-0863 or Theresa.m.mccabe@gmail.com. You may also forward any correspondence to my home address at 812 Hunt Lane Manhasset, NY 11030.

Thank you for your help in this matter. We are looking forward to another successful race.

Regards,

Theresa McCabe
MCWCABC Run/walk Committee Chair

verbal
approval
Diane (NT) Sep 23

2023 MWCABC 5k Run/Walk

Route:

Start on Plandome Road/Memorial Drive

Continue up Plandome Road

Right onto Plandome Court South

Right onto Plandome Court

Left onto Heights Road

Left onto Brookside Road

Right onto Stonytown Road

Right onto Rockwood Road

Right onto Woodedge Road (turns into Mason Drive)

Right onto Nassau Avenue

Left onto Onderdonk Road

Right onto Andrew Street to Finish

Barbara Peebles

From: Theresa McCabe <theresa.m.mccabe@gmail.com>
Sent: Tuesday, June 6, 2023 4:56 PM
To: Barbara Peebles
Cc: Aileen Barry
Subject: MWCABC 5K Run/Walk 2023 Permit Request
Attachments: 2023 MWCABC 5k Run Route PDF.pdf; Permit Plandome 2023 PDF.pdf

Hi Barbara,

I know this is early then we usually send in this request, but the way the days fall this year I wanted to make sure we had enough time to get all the permits in order.

The race this year will be held on October 1, 2023 at 9:30am. The route of the race remains unchanged. I have attached our official request letter and the race course to this email.

I know that you will need updated COI, these will be done in September and I can send them to you then. If you want a copy of the current COI I can provide that.

Let me know if you have any questions!

Regards,

Theresa McCabe

Co-Chair MWCABC 5k Run/Walk

Village of Plandome Resolution R-06-12-2023-B
Dated June 12, 2023

Resolution to authorize five fire fighters to the Plandome Volunteer Fire Department roster.

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WHEREAS, notification was sent to The Village Clerk on May 27, 2023 and June 10, 2023 by direction of Chief Sean Byrne, and signed by Valerie Gavora..

WHEREAS the Board of Trustees approve and accept five new member registrations to the Plandome Volunteer Fire Department effective date, as dated on the memo received by the Fire Department.

BE IT RESOLVED that the Board of Trustees approved the following new members:

1. Soren Nielsen - 11 Plandome Drive, Plandome; effective December 10, 2022.
2. Andre LaBrie - 37 Valley Road, Plandome; effective January 17, 2023.
3. Jared Berly - 89 Ryder Road, Manhasset; effective December 6, 2022.
4. Gary Zhang - 15 Liquer Road, Manhasset; effective September 20, 2022.
5. Paul Pai - 112 Bay Driveway, Manhasset; effective November 13, 2022.

UPON MOTION by Deputy Mayor Don Richardson, and seconded by Trustee Jake Kurkjian, the foregoing was approved unanimously.



PLANDOME FIRE DEPARTMENT  
PLANDOME NEW YORK 11030



Date: 6/10/2023

To: VILLAGE CLERK  
From: SECRETARY, Plandome Fire Department  
Subject: NEW MEMBER REGISTRATION

The Plandome Fire Department duly elected the following individual(s) to active membership effective as of see below, subject to approval by the IVP Board of Trustees in accordance with IVP Fire Department Regulations, Section 2-3.

NAME

ADDRESS

Soren Nielsen - 11 Plandome Drive, Plandome  
joined: 12/10/2022  
Andre LaBoie - 37 Valley Road, Plandome,  
joined: 1/17/2023

Respectfully submitted,

Valerie Javara June 10, 2023  
by direction of the Chief



PLANDOME FIRE DEPARTMENT  
PLANDOME NEW YORK 11030



Date: 5/27/23

To: VILLAGE CLERK  
From: SECRETARY, Plandome Fire Department  
Subject: NEW MEMBER REGISTRATION

The Plandome Fire Department duly elected the following individual(s) to active membership effective as of see below, subject to approval by the IVP Board of Trustees in accordance with IVP Fire Department Regulations, Section 2-3.

| NAME         | ADDRESS                        | JOIN DATE |
|--------------|--------------------------------|-----------|
| JAEED BEULLY | 89 Ryder Rd, MANHASSET 11030   | 12/6/22   |
| GARY Zhang   | 15 Liguier Rd, MANHASSET 11030 | 9/20/22   |
| PAUL PAI     | 112 Bay Driveway 11030         | 11/3/22   |

Respectfully submitted,

*Frank Pellegrino*

by direction of the Chief

