

INC. VILLAGE OF PLANDOME

BOARD OF TRUSTEES

Board of Trustees Regular Meeting MINUTES

Monday, October 17, 2022 at 7:00pm- 2nd floor



Attendance:

Present:

Tom Minutillo, Jake Kurkjian, Bob Broderick, Jim Corcoran, Don Richardson, Barbara Peebles

Also present: Paul Pepper, Esq.

Meeting Agenda

I) Pledge of Allegiance

II) Approval of minutes (Sep.19, 2022) – *tabled*

III) Department Reports:

a. Public Works – Trustee Jim Corcoran

Trustee Jim Corcoran provided an update on the LIRR Parking Lot progress with the LIRR engineers. He reminded the Board that the Village Green bid is almost ready for release and that the work is anticipated to be complete this fall.

b. Public Safety – Trustee Bob Broderick

Trustee Bob Broderick reported that there were not many tickets issued. The Fire Department has received their Kings Trust funds, and they are scheduling a Finance Committee Meeting shortly. Trustee Bob Broderick attended the Oktoberfest, and it was a very nice event.

c. Design & Building, PATV – Trustee Jake Kurkjian

Trustee Jake Kurkjian will meet with David DeRienzi on October 29th to review upcoming items. The decision on 7 Bayside Drive has been postponed a month since the applicant needed more time. The Zoning Board of Appeals will meet for the first time this year with two items on the agenda.

d. Utilities, OEM, MBPC - Deputy Mayor Don Richardson

Deputy Mayor Don Richardson suggested that an inventory should be taken on the double poles in homeowners' backyards. The utility companies own them and have agreements in place to consolidate poles whenever possible. No action by the village was agreed upon at this time.

The topic of traffic flow during train drop off and pick up times was raised. Deputy Mayor Don Richardson recalled previous plans to have enforcement of the ordinance "no standing" in order to ease exiting and the back up of vehicles into Stonytown Road. No action by the village was agreed upon at this time.

e. Financial Update - Clerk Treasurer Barbara Peebles

Village Clerk/Treasurer reported on the variances to the Revenue/Expense report and explained what budget adjustments are needed. Copies of the report will be sent later in the week. The audit and financial reports have been sent to the Board of Trustees for review. Skinnon & Faber will attend the November 14th meeting.

IV) Unfinished business

- a. Resident request/s – Tree removal at 38 Willets Lane – Board determined the village will have the tree removed. Stone wall on village berm at 32 North – the village will visit the property and make determination at later date as the resident indicated the project would be in spring..*
- b. Manhasset Lakeville Water District – Mayor Minutillo updated full Board on the preliminary discussion with MLWD regarding rates and potential options.*
- c. Village Historian [R-10-2022-A] Andy Bartels described his intention to update all the photos books with each home. He will share the draft template with the Board. He also would like to update a History of Plandome volume possibly.*

V) New Business

- a. 1020 Plandome Road project subdivision to be name Round Hill Court – there were no objections.*

VI) Abstract of Claims: Period 4-2022/23`

Board of Trustees reviewed the abstract report, and related invoices for the Abstract of Claims #05-2022-2023 ; General Fund \$97,110.78, Water Fund \$98,012.36, Capital Fund - \$0.00, Trust & Agency \$0. TOTAL. \$195,123.14. Motion to approve the Abstract was made by Trustee Jake Kurkjian, 2nd by Trustee Bob Broderick, and unanimously approved.

VII) Approval of Resolutions, Abstract

VIII) Executive Session

A motion was made at 8:11pm to enter into Executive Session by Trustee Bob Broderick, 2nd by Trustee Jim Corcoran to discuss legal matters, unanimously approved. A motion was made by Mayor Tom Minutillo at 8:33pm to end Executive Session, unanimously approved.

There being no further business before the Board of Trustees , motion to close the meeting by Trustee Jake Kurkjian, second by Trustee Jim Corcoran, and unanimously approved. Meeting ended at 8:37pm

Next Regular Board of Trustee Meeting: Monday, November 14, 2022 at 7:00pm.

Minutes submitted by Barbara Peebles
on Nov. 3, 2022

Approved Nov. 14, 2022

Barbara Peebles
Village Clerk/ Treasurer *11/14/22*

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INC. VILLAGE OF PLANDOME RESOLUTION R-10-2022-A

A RESOLUTION FOR THE CREATION OF THE POSITION OF VILLAGE HISTORIAN,
DATED OCTOBER 17, 2022:

WHEREAS the Board of Trustees believes that an appreciation of the history of the Incorporated Village of Plandome (hereinafter the "Village") will be valuable for present and future generations of residents and citizens of the Village and will help create a continuing sense of community and preserve for posterity the background persons and activities which helped to mold and create the community that is now the Incorporated Village of Plandome.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRSUTEES OF THE INCORPORATED VILLAGE OF PLANDOME, as follows:

Section 1. The position of Village Historian is hereby created.

Section 2. The Village Historian is authorized to ascertain and document the existence of all data containing facts, deeds, documents, photographs, paintings, artifacts, maps, etc., pertaining to the area now comprising the Incorporated Village of Plandome, both from the time of its incorporation through the present, as well as similar data concerning the area where the Village is presently located which are of historical significance.

Section 3. The Village Historian is further directed and authorized to create a system for filing, cataloging and displaying historical artifacts of the Village and to maintain a system of ongoing accumulation of facts and documents which may prove to have historical significance in the future relative to the Village.

Section 4: All such papers, documents, photographs and the like, accumulated, procured, collected and/or created by the Village Historian in accordance with his stated duties herein, shall remain property of the Incorporated Village of Plandome.

Section 5. The Village Historian is directed to coordinate efforts with the Mayor in order to determine an appropriate place to house the historic records of the Village and to secure budgeted funds for acquisition, storage and display thereof.

Section 6. The Mayor, with the Approval of the Board of Trustees, is authorized to choose a person to act as Village Historian, who shall be appointed by Resolution. The term of office of the historian shall be for two (2) years and the Village Historian shall serve without compensation.

Section 7. This Resolution shall take effect immediately upon passage.

The following Resolution was proposed by Mayor Minutillo:

BE IT RESOLVED that ANDREW BARTELS, a resident of the Incorporated Village of Plandome, is hereby appointed as Village Historian, whose said term will expire on May 31, 2024.