

**INC. VILLAGE OF PLANDOME  
BOARD OF TRUSTEES**

**Board of Trustees Regular Meeting - MINUTES**

**Monday, June 13, 2022 at 7:00pm**



**AGENDA**

- I) Pledge of Allegiance
- II) NATV Update – Katie McEnroe

*Liaison to the North Shore TV Commission Katie McEnroe provided a detailed update to the activities and priorities of the NSTV Commission. A letter is being drafted to legislators on behalf of all NSTV members to support NSTV and is forthcoming for signature.*

**III) Administrative:**

- a. **Approval of Minutes (May 9, 2022)** *Motion to approve minutes by Trustee Jake Kurkjian, 2<sup>nd</sup> by Trustee Jim Corcoran, unanimous approval.*

**IV) Department Reports:**

- a. **Public Works – Trustee Jim Corcoran**

*Trustee Jim Corcoran reported progress on Willets Lane repaving and repair project to be scheduled the week of June 27, 2022. Alternate parking has been arranged at the Synagogue.*

*Additional discussion to be scheduled with Brian Brittingham regarding his on-going drainage concerns.*

*Other capital road projects to be determined during the capital planning discussion.*

- b. **Public Safety – Trustee Bob Broderick**

*Trustee Bob Broderick provided the Police Report update and will attend the Safety Meeting hosted by Mayor Ken Risica. No Fire Department reports were available.*

- c. **Design & Building, PATV – Trustee Jake Kurkjian**

*Trustee Jake Kurkjian provided an update on the various projects before the Design Review Board. There were no Zoning Board of Appeals, nor Planning Board meetings. A suggestion was made to prohibit boats stored on property within village. Morici & Morici to follow up with ordinance draft.*

- d. **Utilities, OEM, MBPC - Deputy Mayor Don Richardson – tabled, absent**

*Clerk/Treasurer Barbara Peebles reported that all the applications for building permits from ExteNet are under review by Mike Musso of HDR, the village wireless consultant. An in-person meeting is scheduled with ExteNet, TAMA Technologies, DER Consulting and Clerk/Treasurer Barbara Peebles on Monday June 27, 2022.*

- e. Financial Update - Clerk Treasurer Barbara Peebles
  - i. Budget Transfers - *budget transfer schedule provided.*

*Clerk/Treasurer Barbara Peebles provided a YTD Revenue Expense report highlighting variances, surpluses, and a forecast indicating the year-end results will be favorable and within budget.*

V) Unfinished business

- a. Miscellaneous

VI) New Business

- a. Introduction: Local Law 2022-1 (Protected Streets) Draft Local Law was sent to the Board of Trustees for review prior to the meeting. *Trustee Jim Corcoran indicated some edits and Paul Pepper will resend revision. Public Hearing to be scheduled for July 18<sup>th</sup> pending revision and legal notice.*
- b. Resolution to accept two firefighters in accordance with Fire Department Regulation 2-3. [R-06-2022-A] *Firefighters Jonathan Ponosuk and Shummi Jindal have been put forth by Chief Byrne of the Plandome Fire Department as active members.*
- c. Resolution to award watermain extension – revised project - *tabled*
- d. Capital Plan Review – *tabled*

VII) Abstract of Claims: Period 12-2021/22

*Board of Trustees reviewed the abstract report, and related invoices for the Abstract of Claims #12-2021-2022 ; General Fund \$395,088.75, Water Fund \$25,223.93, Capital Fund - \$0.00, Trust & Agency \$11,509.08. TOTAL \$431,821.76. Motion to approve the Abstract was made by Mayor Tom Minutillo 2nd by Trustee Bob Broderick, and unanimously approved.*

VIII) Executive Session

*A motion was made at 8:45pm to enter into Executive Session by Trustee Bob Broderick to discuss personnel matters, unanimously approved. A motion was made by Trustee Jake Kurkjian at 9:15pm to end Executive Session, unanimously approved.*

*R-06-2022-B – approval to increase DER Consulting/Building Inspector hourly rate from \$90.00 to \$100.00*

*There being no further business before the Board of Trustees, motion to close the meeting by Trustee Jake Kurkjian, second by Trustee Bob Broderick, an unanimously approved. Meeting ended at 9:20pm*

Next Regular Board of Trustee Meeting: Monday, July 11, 2022 at 7:00pm. **Summer break, no August meeting.**

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*Barbara Peebles  
Village Clerk  
Treasurer*

**INC. VILLAGE OF PLANDOME RESOLUTION 06-2022-A**

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Resolution to increase Building Inspector hourly rate.

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BE IT RESOLVED that the Board of Trustees approves DER Consulting hourly rate from \$90.00 to \$100.00.

WHEREBY, the Board of Trustees has evaluated surrounding villages and comparable jobs and determined that the Village of Plandome Building Inspector, David DeRienzi of DER Consulting should receive an increase;

THEREFORE, NOW BE IT RESOLVED, that the Board of Trustees of the Incorporated Village of Plandome, hereby approves the hourly increase effective immediately.

The forgoing resolution was moved by Trustee Jake Kurkjian, and seconded by Trustee Bob Broderick, and unanimously approved.



**Resolution 6-2022-B**

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Resolution to approve two additional firefighters into the Plandome Volunteer Fire Department.

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Resolution put forth to the Board of Trustees to approve and accept 2 new member registrations to the Plandome Volunteer Fire Department effective June 2022 as dated on the memo received by the Fire Department.

BE IT RESOLVED that the Board of Trustees approved the following new members:  
Accept two firefighters Ponosuk (3/19/22) and Jindal (4/5/22)

WHEREAS, notification was sent to The Village Clerk on May 15, 2022 from Chief Tom Carroll,

RESOLVED, upon a motion by, Trustee Bob Broderick, 2nd by Trustee Jake Kurkjian, the foregoing was approved unanimously.



PLANDOME FIRE DEPARTMENT

PLANDOME NEW YORK 11030



Date: 6/4/22

To: VILLAGE CLERK  
From: SECRETARY, Plandome Fire Department  
Subject: NEW MEMBER REGISTRATION

The Plandome Fire Department duly elected the following individual(s) to active membership effective as of see below, subject to approval by the IVP Board of Trustees in accordance with IVP Fire Department Regulations, Section 2-3.

| NAME             | ADDRESS         |         |
|------------------|-----------------|---------|
| Jonathan Ponosuk | 102 Plymouth Ct | 3/19/22 |
| Shummi Jindal    | 83 Brookside    | 4/5/22  |

Respectfully submitted,

by direction of the Chief

ROG-2022-B