

INC. VILLAGE OF PLANDOME

BOARD OF TRUSTEES

Board of Trustees Regular Meeting - MINUTES

Monday, July 18, 2022 at 7:00pm



Attendance:

Present:

Tom Minutillo, Jake Kurkjian, Bob Broderick, Jim Corcoran, Don Richardson, Barbara Peebles (via telephone)

Also present: Robert Morici, Esq., Paul Pepper, Esq.

AGENDA

I) Pledge of Allegiance

Resident spoke about beautiful landscaping at the LIRR parking lot but voiced concern that the necessary watering was not occurring, especially when there was no rain for weeks. The Board assured resident that the Public Works team will increase effort during this dry season.

II) Administrative:

- a. Approval of Minutes (June 13, 2022) *Trustee Jake Kurkjian made a motion to approve minutes, 2nd by Trustee Jim Corcoran, unanimously approved.*

III) Department Reports:

- a. Public Works – Trustee Jim Corcoran

Trustee Jim Corcoran provided an update on the completion of the Willets Lane repaving project. Trustee Jim Corcoran suggested that residents be informed of scope of project and timeline in advance of work to minimize disruption. Residents should be informed not to speak with any contractors.

A meeting is scheduled July 28th with resident Brian Brittingham, Trustee Jim Corcoran, Village Engineer Jim Antonelli, Steve Flynn, and Barbara Peebles regarding drainage issues.

Pot-hole project will address the most needed areas including the LIRR Parking Lot #1 – utilizing a grant of \$9000.00. Quotes are being collected and the work should be completed in August.

A meeting is scheduled July 28th with D&B Engineers, Trustee Jim Corcoran, Village Engineer Jim Antonelli, Steve Flynn, and Barbara Peebles regarding the award of the 1020 Plandome Road watermain project.

- b. Public Safety – Trustee Bob Broderick

Trustee Bob Broderick attended a Public Safety Meeting hosted by Mayor Ken Risica. A new Commander has been assigned 6th Precinct, Inspector Mark Vitelli. Clerk/Treasurer Barbara Peebles invited the Inspector to host a Meet & Greet for surrounding Mayors at Village Hall to be scheduled in September/October.

Clerk/Treasurer Barbara Peebles was successful in obtaining a \$62,000 Nassau County grant for communication upgrades for the Fire Department. Another \$125,000 grant is being submitted to NY State Assembly for additional communication equipment as well as additional PPE.

c. Design & Building, PATV – Trustee Jake Kurkjian

Trustee Jake Kurkjian reported that Katie McEnroe would like the Village of Plandome to join other villages in a combined negotiation to increase the percent paid from 4% to 5% and that the villages will allow NSTV to retain the 1% increase. The Board requested additional details, tabled until the next meeting.

d. Utilities, OEM, MBPC - Deputy Mayor Don Richardson

Deputy Mayor Don Richardson mentioned that he received positive feedback from a resident indicating his appreciation that the Board of Trustees achieved the most reasonable outcome in the ExteNet settlement.

Manhasset Bay Protection Committee MBPC) has commissioned a barge to the upper bay for <<project?>> Deputy Mayor Don Richardson extended an invitation by the MBPC to attend an informational boat tour.

e. Financial Update - Clerk Treasurer Barbara Peebles

Clerk/Treasurer Barbara Peebles provided the monthly Revenue/Expense report in advance of meeting; there are no issues or budget transfers this early in the fiscal year. The forecast for 2021-2022 fiscal year-end is expected to be within budget and a small surplus. The village was required to engage a new accountant and it required some additional time to provide orientation. The annual audit with Skinnon & Faber is underway and field work is scheduled for August 16-18, 2022 and still on track.

IV) Unfinished business

a. Village Clock – *The Mayor requested additional survey of residents located near the Village Hall. Clerk/Treasurer Barbara Peebles will map out 20-30 property owners and the Deputy Mayor will join her in the effort to obtain feedback.*

b. North Shore TV – agreement update - *tabled*

V) New Business

a. Plandome Field & Marine – irrigation - *resolved*

b. Water Sensor rebate - *tabled*

c. Appoint Village Historian – *Candidate Andy Bartels attended meeting to discuss his credentials and interest in being appointed as Village Historian. (his background was provided to the Board in advance of the meeting). Clerk/Treasurer Barbara Peebles provided a draft to outline the responsibilities and scope of the position. The Board asked Morici & Morici to obtain comparative information from other villages. The decision on the appointment will be moved to a future meeting.*

d. Resolution to accept one firefighter in accordance with Fire Department Regulation 2-3. [R-07-2022-B] *Motion to approve the Abstract was made by Trustee Jim Corcoran 2nd by Trustee Bob Broderick, and unanimously approved.*

e. Resolution to award watermain extension – revised project – *tabled.*

f. Capital Plan Review – *Clerk/Treasurer Barbara Peebles provided extensive details to the Board in advance of the meeting that included: Estimated capital balance, detailed roadwork list, Capital Project list, Fire Department Capital Plan. A review to be scheduled in separate Work Session. However, the Board agreed that the next project should be the Village Green erosion repair and Belgian block installation around the perimeter.*

A motion was made by Trustee Jim Corcoran, 2nd by Trustee Bob Broderick and unanimously approved to have Village Engineer Jim Antonelli prepare a bid packet for the Village Green capital project. [R-07-2022-A]

VI) Abstract of Claims: Period 02-2022-2023

Board of Trustees reviewed the abstract report, and related invoices for the Abstract of Claims #02-2022-2023 ; General Fund \$157,027.76, Water Fund \$53,402.23, Capital Fund - \$1440.00, Trust & Agency \$1864.18. TOTAL \$213,734.17. Motion to approve the Abstract was made by Trustee Jim Corcoran 2nd by Trustee Bob Broderick, and unanimously approved.

A motion to end the regular meeting was made by Trustee Jim Corcoran, 2nd by Trustee Jake Kurkjian at 9:15pm.

VII) Executive Session

Upon Motion of the Mayor, and 2nd by Trustee Jim Corcoran, and upon unanimous vote the Board of Trustees entered into Executive Session to discuss personnel matters. Clerk/ Treasurer Barbara Peebles exited the meeting.

There being no further business before the Board of Trustees , motion to close the Executive Session meeting by Trustee Jim Corcoran, second by Deputy Mayor Don Richardson, and unanimously approved. Meeting ended at 9:56pm

Next Regular Board of Trustee Meeting: Special Meeting, Public Hearing, Work Session to be scheduled August 15, 2022 at 6:00pm.

Minutes submitted by Barbara Peebles
July 21, 2022
Approved August 15, 2022
Barbara Peebles
Village Clerk/Treasurer Date
8/15/22

INC. VILLAGE OF PLANDOME RESOLUTION 07-2022-A

Resolution to approve Westside Engineering – Village Green – bid packet

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BE IT RESOLVED that the Board of Trustees approves Westside Engineering to prepare a bid packet for capital project – Village Green perimeter.

WHEREBY, the erosion issues and gullies need to be resolved, and new Belgian block installed where necessary.

THEREFORE, NOW BE IT RESOLVED, that the Board of Trustees of the Incorporated Village of Plandome, hereby approves the preparation of a bid packet.

The forgoing resolution was moved by Trustee Jake Kurkjian, and seconded by Trustee Bob Broderick, and unanimously approved.

INC. VILLAGE OF PLANDOME RESOLUTION 07-2022-B

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Resolution to approve one additional firefighter into the Plandome Volunteer Fire Department.

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Resolution put forth to the Board of Trustees to approve and accept 1 new member registrations to the Plandome Volunteer Fire Department effective July 9, 2022 as dated on the memo received by the Fire Department.

WHEREAS, the Board of Trustees approved the following new member: Accept firefighter Paul Giordano of 9 Central Drive, Plandome (7/3/2013).

WHEREAS, notification was sent to The Village Clerk on July 11, 2022 by direction of Chief Sean Byrne,

BE IT RESOLVED, upon a motion by, Trustee Bob Broderick, 2nd by Trustee Jake Kurkjian, the foregoing was approved unanimously.

PLANDOME FIRE DEPARTMENT
PLANDOME NEW YORK 11030



RECEIVED

JUL 11 2022

Inc. Village of Plandome
65 South Drive, Plandome, NY 11030

Date: July 9, 2022

To: VILLAGE CLERK

From: SECRETARY, Plandome Fire Department -

Subject: NEW MEMBER REGISTRATION

The Plandome Fire Department duly elected the following individual[s] to active membership effective as of see below, subject to approval by the IVP Board of Trustees in accordance with IVP Fire Department Regulations, Section 2-3.

NAME

ADDRESS

Paul Giordano — 9 Central Drive 7/3/22

Respectfully submitted,

Frank Peluso
by direction of the Chief