

INC. VILLAGE OF PLANDOME
BOARD OF TRUSTEES
Regular Meeting & Public Hearing
Monday, September 14, 2020 at 7:00pm

MINUTES
APPROVED



Meeting via Video Conference:
<https://www.gotomeet.me/BarbaraPeebles>

Meeting via teleconference:
(872) 240-3212, Access Code: 203-036-269

Attendance:

Tom Minutillo, Ray Herbert, Andy Bartels, Don Richardson, Barbara Peebles

Absent:

Greg Westfall

Also in Attendance: Bob Morici, Esq., Paul Pepper, Esq.

AGENDA

I) Pledge of Allegiance

Public Hearing:

- a. Proposed Local Law A-2020 Chapter 175 "Zoning"
- b. Proposed Local Law B-2020 Chapter 1, "General Provisions",

Clerk Barbara Peebles reported that the Public Hearing was properly noticed and that no comments were received from the public. Board of Trustees unanimously adopted the proposed Local Law A-2020 and B-2020.

Administrative:

- c. Roll Call
- d. Approval of Minutes (July 13, 2020, August 24, 2020, August 31, 2020)

Deputy Mayor Ray Herbert motioned to approve the minutes, 2nd by Trustee Don Richardson, unanimously approved.

II) Department Reports:

- a. Public Works

Trustee Andy Bartels indicated there are no new projects except the updates on Willets Lane. The LIRR Parking Lot expansion will be delayed to 2021 since the parking lot is not being used to the maximum and therefore not require the expenditure at this time. The plans and engineering are finalized and ready when work is approved.

b. Public Safety, MBPC

Deputy Mayor Ray Herbert reviewed and read the Monthly Police and Fire Department reports. Manhasset Bay Protection Committee meeting is Sep. 17th and he will attend and to advise transition to Trustee Don Richardson.

c. Design & Building, PATV *tabled.*

d. Utilities, OEM

Trustee Don Richardson reported that the issues to be addressed to PSEG by the Peninsula Mayors still has not been satisfied and a letter is being sent regarding the poor preparation and resolution to Tropical Storm of Aug. 5, 2020. Trustee Don Richardson will attend the PWM OEM meeting September 16, 2020.

e. Clerk / Treasurer Update

Clerk Peebles provided the Revenue/Expense Comparison report with the following highlights: Building Permits and fees are trending ahead of budgeted projections (that has been reduced due to concerns of COVID19 slowdown.) Unbudgeted expenses include tree removals of \$23,000 and village drainage issues. Decreased revenue in Justice Court and bank interest.

Preparing for annual Audit underway.

III) Unfinished Business

a. Manhasset Glenn/Lalezarian (Request to release Bond, Letter of Credit, Escrow Account)

Clerk Peebles explained the escrow, bond, LOC and suggestion that the village deduct the \$25,000 from the escrow balance of approximately \$31,000. Bob Morici and Paul Pepper have received the communication from Lalezarian and will address directly.

b. Re-opening Village Hall

- i. Board of Trustee Meetings
- ii. Clerk's Office
- iii. Plandome Woman's Club
- iv. Boy Scouts Troop 71

Board of Trustees and Village Attorneys in agreement to adhere to the safety guidelines and Village Hall will remain closed to public. All services are being provided to residents.

IV) New Business

- a. 4 Way Traffic Light South Drive & Plandome Road – *tabled for further review*
- b. 84 Brookside – use of Pump House Road *Resident has to work issues with neighbors and prepare a sight plan that specifies any trees that would have to be removed, and submit for tree permit. In addition the Village Attorneys will review for any legal issues with ROW.*

V) Abstract of Claims: Period 3-2020

Board of Trustees reviewed the abstract report, motion to approve by Trustee Andy Bartels, 2nd by Trustee Don Richardson; motion carried to approve the Abstract of Claims #03-2020-2021 and was unanimously approved pending physical inspection of the invoices ; General Fund \$97,295.75, Water Fund \$87,795.15, Capital Fund - \$1,120.00, Trust & Agency \$7,260.00. TOTAL: \$193,470.90. Trustees will visit the Clerk's office to review actual invoices associated with the abstract.

Next Work Session & Annual Organizational Meeting – September 21, 2020 at 6:00pm

Next Regular Board of Trustee Meeting & Public Hearing Tue. Oct. 13, 2020 at 7:00pm

There being no further business before the Board, motion to close the meeting by Trustee Don Richardson, 2nd by Trustee Andy Bartels, unanimously approved. Meeting ended at 8:41pm.

Minutes submitted by Barbara Peebles

October 9, 2020

Approved November 9, 2020

 11/11/2020

Village Clerk/Treasurer

Date